

**San Miguel Consolidated Fire Protection District  
Regular Meeting of the Board of Directors  
Wednesday, September 13, 2017**

**Closed Session 5:30pm / Open Session 6:00pm**

District Board Room, 2850 Via Orange Way, Spring Valley, CA 91978

# AGENDA

Call to Order

Approval of Agenda

(Agenda items shall be addressed in the published order unless a member of the Board of Directors or a member of the public requests a specific item be taken out of order and the Board agrees to do so.)

Pledge of Allegiance

Public Communications (\*See note below)

Prior to the Closed Session, the Board will hold an open and public session to identify its negotiators, the real property which the negotiations may concern, and the persons with whom its negotiators may negotiate.

## CLOSED SESSION

1. Closed Session – Conference With Real Property Negotiator (Government Code §54956.8)
  - Property: APN 387-142-36-00
  - Agency Negotiator: Fire Chief Brainard
  - Negotiation Parties: Trevor Jenson
  - Under Negotiation: Price and Terms of Payment
2. Closed Session – Conference With Real Property Negotiator (Government Code §54956.8)
  - Property: APN 388-202-24-00
  - Agency Negotiator: Fire Chief Brainard
  - Negotiation Parties: Scott Brown
  - Under Negotiation: Price and Terms of Payment
3. Closed Session – Conference With Real Property Negotiator (Government Code §54956.8)
  - Property: APN 388-291-24-00
  - Agency Negotiator: Fire Chief Brainard
  - Negotiation Parties: McKee Properties
  - Under Negotiation: Price and Terms of Payment

4. Closed Session – Conference With Labor Negotiator (Government Code §54957.6)  
Agency Negotiators: Fire Chief Brainard  
Joseph Sanchez  
Employee Organization: Unrepresented Employees: Suppression Personnel

## CONSENT AGENDA ITEMS

5. Approve the Minutes: Regular Meeting of August 9, 2017.
6. Approve Board Member Stipend Payments.

## ACTION AGENDA ITEMS

7. District Reorganization – The Board of Directors will discuss and may approve the reclassification of the Administrative Specialist to Accounting Specialist and approve job description of a Deputy Chief and reclassification of Division Chief to Deputy Chief.
8. Vehicle Purchase – The Board of Directors may approve the replacement and purchase of Chief Officer Vehicles.
9. Public Hearing – 2017/2018 Fiscal Year Final Budget – The Board of Directors will conduct a public hearing and may adopt the 2017/2018 fiscal year final budget.

## INFORMATIONAL AGENDA ITEMS

10. Station Relocation Consultant – The Fire Chief will provide an update on the hiring of a Consultant for the due diligence processes for the relocation of Fire Station 19.
11. Transition Cost Update.
12. CSA 115 Update.
13. Reports
  - a. Committee Reports
  - b. Directors' Reports
  - c. Chief's Report / Monthly Activity Report
  - d. Association of San Miguel Firefighters Communications
  - e. Correspondence
  - f. Action Plan Recap

**Next Meeting** – Regular Meeting, September 27, 2017, 5:30pm, District Headquarters.

## Adjournment

\*The public may bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to the Fire Chief to determine if the item will be placed on a future Board agenda. Items from Board members or Staff may not be discussed by the Board, but, if appropriate, will be placed on a future Board agenda. To facilitate business proceedings, a three (3) minute period shall be allotted to each person addressing the Board.

Any writings or documents provided to a majority of the members of the San Miguel Consolidated Fire Protection District regarding any item on this agenda will be made available for public inspection in the San Miguel Consolidated Fire Protection District Headquarters located at 2850 Via Orange Way, Spring Valley, California, during normal business hours.

Compliance with the Americans with Disabilities Act (US Code Title 42) – Assistance for Those with Disabilities: If you have a disability and need accommodation to participate in the meeting, please call Recording Secretary Nancy Roos at (619) 670-0500 for assistance so the necessary arrangements can be made.