

**San Miguel Consolidated Fire Protection District  
Regular Meeting of the Board of Directors  
Wednesday, September 12, 2018**

**Closed Session 5:30pm / Open Session 6:30pm**

District Board Room, 2850 Via Orange Way, Spring Valley, CA 91978

# AGENDA

Call to Order

Approval of Agenda

(Agenda items shall be addressed in the published order unless a member of the Board of Directors or a member of the public requests a specific item be taken out of order and the Board agrees to do so.)

Pledge of Allegiance

Public Communications (\*See note below)

Prior to the Closed Session, the Board will hold an open and public session to identify its negotiators, the real property which the negotiations may concern, and the persons with whom its negotiators may negotiate.

## CLOSED SESSION

1. Closed Session – Conference With Labor Negotiator (Government Code §54957.6)

Agency Negotiators:	Fire Chief Brainard Joseph Sanchez
Employee Organization:	Unrepresented Employees: Deputy Chief, Deputy Fire Marshal, Administrative Officer/Finance Officer, Accounting Specialists, Administrative Assistant, Fire Inspectors, Logistics Officer

2. Closed Session – Conference With Real Property Negotiator (Government Code §54956.8)

Property:	APN 484-222-0400
Agency Negotiator:	Fire Chief Brainard
Negotiation Parties:	Joseph De Mars and Richard Whitakar
Under Negotiation:	Price and Terms of Payment

3. Closed Session – Conference With Real Property Negotiator (Government Code §54956.8)

Property:	APN 484-222-0400
Agency Negotiator:	Fire Chief Brainard
Negotiation Parties:	Dan Whitt
Under Negotiation:	Price and Terms of Payment

## CONSENT AGENDA ITEMS

4. Approve the Minutes: Regular Meeting of August 8, 2018.  
Special Meeting of August 29, 2018.
5. Approve Board Member Stipend Payments.
6. Receive and File 2018 Audit Report in Accordance With the California Government Code – The Board of Directors will receive and file the District’s FYE 2018 Audit Report.
7. Resolution 18-13 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Identifying the Terms and Conditions for Fire Department Response Away From Their Official Duty Station and Assigned to an Emergency Incident. The Board of Directors will consider approving this Resolution.
8. Resolution 18-14 – A Resolution of the Board of Directors of San Miguel Consolidated Fire Protection District Approving an Amendment to the San Miguel Fire District Cafeteria Plan.
9. Resolution 18-15 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Approving Designation Agent for Non-State Agencies for Obtaining Certain Federal Financial Assistance.

## ACTION AGENDA ITEMS

10. Allocation of 2017/2018 General Fund Revenue – The Board of Directors may accept the recommendation of where to allocate General Fund Revenue into Reserve Funds.
11. Training Battalion Chief Position – The Board of Directors will discuss and may take action on approving filling the Training Battalion Chief position.
12. Unrepresented Employees – Terms of Employment – The Board of Directors will consider approving the Terms of Employment for all Unrepresented Employees.

13. Public Hearing – 2018/2019 Fiscal Year Final Budget – The Board of Directors will conduct a public hearing and may adopt the 2018/2019 fiscal year final budget.

## INFORMATIONAL AGENDA ITEMS

14. CSA 115/LAFCO Update.
15. Reports
  - a. Committee Reports
  - b. Directors' Reports
  - c. Chief's Report / Monthly Activity Report
  - d. Association of San Miguel Firefighters Communications
  - e. Correspondence
  - f. Action Plan Recap

**Next Meeting** – Regular Meeting, September 26, 2018, 5:30 pm, District Headquarters.

### Adjournment

\*The public may bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to the Fire Chief to determine if the item will be placed on a future Board agenda. Items from Board members or Staff may not be discussed by the Board, but, if appropriate, will be placed on a future Board agenda. To facilitate business proceedings, a three (3) minute period shall be allotted to each person addressing the Board.

Any writings or documents provided to a majority of the members of the San Miguel Consolidated Fire Protection District regarding any item on this agenda will be made available for public inspection in the San Miguel Consolidated Fire Protection District Headquarters located at 2850 Via Orange Way, Spring Valley, California, during normal business hours.

Compliance with the Americans with Disabilities Act (US Code Title 42) – Assistance for Those with Disabilities: If you have a disability and need accommodation to participate in the meeting, please call Recording Secretary Shayna Rians at (619) 670-0500 for assistance so the necessary arrangements can be made.