

**San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors**

Wednesday, February 13, 2019

Closed Session 5:30 pm

Open Session 6:30 pm

District Board Room, 2850 Via Orange Way, Spring Valley, CA 91978

AGENDA

Call to Order

Approval of Agenda

(Agenda items shall be addressed in the published order unless a member of the Board of Directors or a member of the public requests a specific item be taken out of order and the Board agrees to do so.)

Pledge of Allegiance

Public Communications (*See note below)

CLOSED SESSION

1. Closed Session – Conference With Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Fire Chief Brainard
Joseph Sanchez
Employee Organization: Unrepresented Employees:
Accounting Specialist
2. Closed Session – Conference with Legal Counsel – Potential Litigation
(Subdivision (b) of Section 54956.9 of the
Government Code)
Number of cases: 2

CONSENT AGENDA ITEMS

3. Approve the Minutes: Regular Meeting of January 1, 2019.
4. Approve Board Member Stipend Payments.
5. Approve Engagement Letter for Legal Services.

6. Receive and File Quarterly Investment Report in Accordance with California Government Code.
7. Credit Card Expenditures Review – The Board of Directors will review credit card expenditures of the Fire Chief and Administrative Officer/Finance Officer.

ACTION AGENDA ITEMS

8. Board Compensation – The Board of Directors may take action on approving changes to the Board Policy Manual – Policy 3 – Board Compensation and Training.
9. Apparatus Payoff – The Board of Directors may take action on approving the payoff of the leased apparatus or continue with the lease option.
10. Reclassification of (1) Accounting Specialist Position – The Board of Directors may take action on the reclassification of one (1) Accounting Specialist position to an Administrative Analyst position.

INFORMATIONAL AGENDA ITEMS

11. Finance Update.
12. Speed Bump Update.
13. LAFCO Island 3 & 4 Final Update.
14. Reports
 - a. Committee Reports
 - b. Directors' Reports
 - c. Chief's Report / Monthly Activity Report
 - d. Association of San Miguel Firefighters Communications
 - e. Correspondence
 - f. Action Plan Recap

Next Meeting – Regular Meeting, March 13, 2019, 5:30pm, District Headquarters.

Adjournment

*The public may bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to the Fire Chief to determine if the item will be placed on a future Board agenda. Items from Board members or Staff may not be discussed by the Board, but, if appropriate, will be placed on a future Board agenda. To facilitate business proceedings, a three (3) minute period shall be allotted to each person addressing the Board.

Any writings or documents provided to a majority of the members of the San Miguel Consolidated Fire Protection District regarding any item on this agenda will be made available for public inspection in the San Miguel Consolidated Fire Protection District Headquarters located at 2850 Via Orange Way, Spring Valley, California, during normal business hours.

Compliance with the Americans with Disabilities Act (US Code Title 42) – Assistance for Those with Disabilities: If you have a disability and need accommodation to participate in the meeting, please call Recording Secretary Nancy Roos at (619) 670-0500 for assistance so the necessary arrangements can be made.