

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
February 13, 2013

Minutes

President Winter called the meeting to order at 5:30 pm.

Board Members Present: Directors Augustine, Johnston, Kiel, McMillan, Nelson, Rickards, and Winter

Board Member Absent: None

Staff Present: Fire Chief Croucher, Division Chief Ranalli, Battalion Chiefs Menshek and Converse, Fire Marshal Larsen, PIO Villarreal, and Business Manager/Recording Secretary O'Dell

Approval of Agenda: By Board consensus, the Agenda was approved.

The Agenda for the Regular Board Meeting of February 13, 2013, was posted at the District Headquarters on Friday, February 9, 2013 at 5:00 pm.

President Winter adjourned the meeting to Closed Session at 5:31 pm.

1. **Closed Session – Conference with Legal Counsel – Potential Litigation**
(Subdivision (a) of Section 54956.9 of the Government Code)

Reconvene into Open Session: President Winter reconvened the meeting to Open Session at 5:45 pm.

Pledge of Allegiance: Director Rickards led the Pledge of Allegiance.

Public Communications: None

CONSENT AGENDA ITEMS:

Upon a motion by Director Rickards, second by Director Winter, and unanimous vote, the Consent Agenda was approved.

2. Approve the Minutes of the Regular Meeting of January 9, 2013.
3. Receive and File Quarterly Investment Report in Accordance with California Government Code.
4. Approve the Regional Communications System (RCS) Contract.

ACTION AGENDA ITEMS:

5. Information Technology Support – Upon a motion by Director Nelson, second by Director Winter, and unanimous vote, the Fire Chief was given the authority to hire part-time Information Technology Support.
6. Liability Claim – Upon a motion by Director McMillan, second by Director Richards, and unanimous vote, the vehicle damage claim submitted by Wawanesa Insurance on behalf of Armando J. Castillo, was denied.

INFORMATIONAL AGENDA ITEMS:

7. East Zone Alignment – Division Chief Ranalli and Battalion Chief Menshek presented information on moving from the Central Zone to the East Zone.
8. CAL FIRE Employee Training – Battalion Chief Converse presented information regarding ongoing employee training.
9. Annexation of 917 North First Street, El Cajon – Fire Chief Croucher gave an update on the status of the annexation.
10. Reports
 - a. Committee Reports – None.
 - b. Directors' Reports – Director McMillan distributed information on governance training.

Director Nelson reported that he attended the badge pinning ceremony.

Director Johnston reported that Retired El Cajon Fire Department Captain Bob Odiorne's memorial will Sunday, February 24.

Director Winter reported that all Board members will be issued District identification cards at the next board meeting; Kim Alyn who gave training presentations to the District recently passed away; and that he attended the badge pinning ceremony.

Directors Rickards reported that he attended the badge pinning ceremony and that he was glad to see CAL FIRE leadership from Sacramento in attendance.

Director Kiel reported that he will be attending CSDA training and wanted to know if the District would reimburse him his cost, if not he will pay out of pocket.

- c. Chief's Report – Fire Chief Croucher noted that a Board Policy Review Committee meeting will be held in March and a Finance Committee meeting will be held in April. Chief Croucher distributed the CAL FIRE monthly activity report; he distributed the current organization chart along with the 2013 Board calendar and Board committee assignments list that needs to be placed in the Board Information binders. Chief Croucher highlighted several items listed in the

Chief's Report. Chief Croucher gave an update on the FBI tactical medic deployment earlier in the week and a LRA/SRA realignment with 24 residents going out of, and 2 residents entering, SRA land.

- d. Fire Safety Professionals Association Communications – None.
- e. Correspondence – Fire Chief Croucher noted several pieces of correspondence had been received by the District.
- f. Action Plan Recap – Check to see if CAL FIRE will remove the IT position from the contract until they hire someone for that position. Distribute an electronic Board Policy Manual (Word document) to the Committee for review. Notify the Board of the RCS systems costs. Place on the March Board Meeting Agenda “Reimbursement for Education/Training for Board Members.”

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, March 13, 2013, at 5:30 pm in the District Board Room.

President Winter adjourned the meeting at 7:46 pm.

Respectfully submitted by:

Darilyn O'Dell

Darilyn O'Dell
Recording Secretary