

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
March 13, 2013

Minutes

President Winter called the meeting to order at 5:30 pm.

Board Members Present: Directors Augustine, Johnston, Kiel, McMillan, Rickards, and Winter

Board Member Absent: Director Nelson

Staff Present: Division Chief Ranalli, Battalion Chief Menshek, Fire Marshal Larsen, and Business Manager/Recording Secretary O'Dell

Approval of Agenda: By Board consensus, the Agenda was approved.

The Agenda for the Regular Board Meeting of March 13, 2013, was posted at the District Headquarters on Friday, March 8, 2013 at 5:00 pm.

President Winter adjourned the meeting to Closed Session at 5:31 pm.

1. Closed Session – Conference with Legal Counsel – Potential Litigation
(Subdivision (a) of Section 54956.9 of the Government Code)
2. Closed Session – Conference with Legal Counsel – Existing Litigation
(Subdivision (a) of Section 54956.9 of the Government Code)
Cases: William Bruggema v. San Miguel Consolidated Fire Protection District
Glen Jones v. San Miguel Consolidated Fire Protection District
Larry Kinard v. San Miguel Consolidated Fire Protection District
Walter Kraseski v. San Miguel Consolidated Fire Protection District
Alan Laatsch v. San Miguel Consolidated Fire Protection District
Ronald Lorson v. San Miguel Consolidated Fire Protection District
Michael Murphy v. San Miguel Consolidated Fire Protection District
Michael Stein v. San Miguel Consolidated Fire Protection District
Paul Vircsik v. San Miguel Consolidated Fire Protection District

Reconvene into Open Session: President Winter reconvened the meeting to Open Session at 6:30 pm.

Pledge of Allegiance: Director Johnston led the Pledge of Allegiance.

Public Communications: None.

ACTION AGENDA ITEMS:

3. Approval of Minutes: Upon a motion by Director Johnston, second by Director Winter, and vote (Augustine, Johnston, Kiel, McMillan, Rickards and Winter in favor, Nelson absent) the Minutes of the Regular Meeting of February 13, 2013 were approved.
4. Approve or Oppose Reimbursement for Education/Training for Board Members: Due to scheduling conflicts, Director Kiel did not attend the training that this agenda item was to address.
5. Schedule Board Retreat: The Board Retreat is scheduled for April 24, 2013, and specific information will follow.

INFORMATIONAL AGENDA ITEMS:

6. Informational Update on Workers Comp: Janet Kaiser, General Manager of PASIS, presented information on the status of the District's worker's comp claims.
7. Informational Report on the Fire Prevention Bureau: Fire Marshal Larsen gave an overview of the activities of the Fire Prevention Bureau.
8. Informational Announcement of Employee of the Year: Division Chief Ranalli announced the recipient of the 2012 Employee of the Year is Business Services Manager Darilyn O'Dell. Chief Ranalli gave a brief recount of why Darilyn was chosen and presented her with a clear and red flame plaque. Her name will also be placed on the permanent Employee of the Year Plaque hung in the front lobby. Chief Ranalli and the Board of Directors congratulated Business Services Manager O'Dell for a job well done.
9. Reports
 - a. Committee Reports – Director Augustine announced that HTF along with Spring Valley Chamber of Commerce will host a mixer on March 28.

Director Rickards reported that he attended the CSA 69 meeting at Lakeside Headquarters.

Battalion Chief Menshek gave an overview/update on CSA 115.

Director Winter reported that the Director Policy Committee met on March 7.
 - b. Directors Reports – Director McMillan contacted the County Registrar of Voters Office to get a cost to reduce the Board from 7 to 5 members.

Director Johnston announced that April 14-20 is National Dispatcher Week and wanted to make certain the District did something for the CAL FIRE Dispatchers to thank them for their hard work.

- c. Chief's Report – Division Chief Ranalli highlighted several items in the Chief's Report.
- d. Fire Safety Professionals Association Communications – None.
- e. Correspondence – Division Chief Ranalli noted several pieces of correspondence had been received by the District.
- f. Action Plan Recap – Place on the April Board Meeting Agenda "Education/ Training Reimbursement for Board Members." Include in the 2013/14 budget a cost study to review Fire Prevention fees. Cater lunch for CAL FIRE dispatchers during Dispatch Week. Obtain legal opinion to determine if all Board Members attended a CSA 69 meeting would that violate the Brown Act.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, April 10, 2013, at 5:30 pm in the District Board Room.

President Winter adjourned the meeting at 8:14 pm.

Respectfully submitted by:

Darilyn O'Dell

Darilyn O'Dell
Recording Secretary