

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
August 14, 2013

Minutes

President Winter called the meeting to order at 5:30 pm.

Board Members Present: Directors Augustine, McMillan, Nelson, Rickards and Winter

Board Member Absent: Johnston and Kiel

Staff Present: Fire Chief Croucher, Deputy Fire Marshal Morgan, Public Information Officer Villarreal, Business Manager O'Dell and Recording Secretary Roos

Approval of Agenda: By Board consensus, the Agenda was approved.

The Agenda for the Regular Board Meeting of August 14, 2013, was posted at the District Headquarters on Friday, August 9, 2013 at 5:00 pm.

President Winter adjourned the meeting to Closed Session at 5:31 pm.

1. Closed Session – Conference with Legal Counsel – Pending Litigation
(Subdivision (a) of Section 54956.9 of the Government Code)
Name of Case: The Affordable Housing Coalition of San Diego v. Sandoval, et al.
Case No. 34-2012-8001158-CU-WM-GD

2. Closed Session – Conference With Labor Negotiator (§54957.6)
Agency Negotiators: Attorney Joseph Sanchez
Fire Chief Croucher
Directors Augustine, Kiel and Nelson
Employee Organization: Fire Safety Professionals

3. Closed Session – Conference With Labor Negotiator (§54957.6)
Agency Negotiators: Attorney Joseph Sanchez
Fire Chief Croucher
Directors Augustine, Kiel and Nelson
Employee Organization: Unrepresented Employees: Deputy Fire Marshal,
Business Manager and Public Information Officer

Reconvene into Open Session: President Winter reconvened the meeting to Open Session at 5:52 pm.

Pledge of Allegiance: Director Rickards led the Pledge of Allegiance.

Public Communications: District resident Victor Mosso spoke in opposition of Agenda Items 7 and 8, and had general comments about Agenda Item 9.

CONSENT AGENDA ITEMS:

Upon a motion by Director McMillan, second by Director Nelson, and vote (Augustine, McMillan, Nelson, Rickards and Winter in favor; Johnston and Kiel absent), the Consent Agenda was approved.

4. Minutes of the Regular Meeting of July 10, 2013 and Special Meeting of July 24, 2013
5. Quarterly Investment Report

ACTION AGENDA ITEMS:

6. Fire Chief Croucher presented a badge to newly promoted Deputy Fire Marshal Tony Morgan.
7. Upon a motion by Director Augustine, second by Director Rickards, and vote (Augustine, Rickards and Winter in favor; McMillan and Nelson opposed; Johnston and Kiel absent), the motion to create an Accounting Specialist position did not pass.
8. Director McMillan asked that the following statement written by Director Kiel (via email) be read into the Minutes:

“The agreement for assigned temporary employee services by and between the Otay Water District and San Miguel Consolidated Fire Protection District expired June 30, 2013. The Board had no knowledge of the contract renewal until August 9, 2013. As a result, the Board must now make a hasty ill-informed decision without adequate time to investigate our options. CAL FIRE has its own public information officers. This service seems to be redundant and unnecessary. Mr. Villarreal is paid at the hourly rate of \$76.78 which equates to an annual cost of approximately \$160,000. Another concern is retirement, overtime, vacation, medical insurance, workers compensation, sick or injury leave, or any other benefits. It appears San Miguel is on the hook for all these expenses and Otay is not paying any of them. It is unclear how assigned mileage and travel expenses are paid per Otay’s policies. There is more detail to be known about the use of said vehicle, i.e., if Mr. Villarreal is using a San Miguel vehicle for commuting to and from work and the reason for this. Due to these

issues, I will not support this Agreement because of our tight budget and unknown future costs.”

Upon a motion by Director Augustine, second by Director Rickards, and vote (Augustine, McMillan, Nelson, Rickards and Winter in favor; Johnston and Kiel absent), the cost sharing contract with Otay Water District for the Public Information Officer, was approved.

9. Board President Winter formally opened the public hearing for comments on the 2013/2015 fiscal year preliminary budget. No public comments were forthcoming. President Winter formally closed the public hearing.

Fire Chief Croucher asked Board members for items they would like to discuss at the upcoming Board Workshop.

Director McMillan asked for a breakout by employee be included in the budget.

Director Nelson requested that a discussion be held on the strategic planning for building the apparatus replacement fund.

Director Rickards would also like to discuss the plan for increasing the apparatus replacement fund. He also would like a Finance Committee meeting to be scheduled after the Budget Workshop.

INFORMATIONAL AGENDA ITEMS:

10. Randy Scales, District 10 Vice President for CDF Firefighters, provided an update on Labor issues.
11. Reports:
 - a. Committee Reports –Director Rickards noted the CSA-69 meeting will be held next month. He also requested a Finance Committee meeting should be scheduled, and he is waiting for direction from the Board.
 - b. Directors Reports – Director Nelson requested that an explanation of the administrative fees charged by the County be provided at a future meeting.

President Winter reported he attended the Proposition E Oversight Committee meeting in Crest. It was requested by the residents of Crest to hold a Board Meeting in Crest, to allow them closer access. It was discussed at that meeting to hold the November Board meeting in Crest, and not hold a meeting in December.

Director Augustine asked about the status of getting emergency call information and notifications on his cell phone. Fire Chief Croucher noted several other priority items must be handled before cell phone notifications can be addressed.

- c. Monthly Compliance and Activity Report (formerly Chief's Report) – Fire Chief Croucher highlighted several items from the Monthly Compliance and Activity Report.
- d. Fire Safety Professionals Association Communications – FSP member Nancy Roos congratulated Deputy Fire Marshal Tony Morgan on his recent promotion.
- e. Correspondence – Fire Chief Croucher noted correspondence that had been received by the District.
- f. Action Plan Recap:
 - Research County administrative fees
 - Agenda for Budget Workshop to include Board member suggestions
 - Prepare response times for next Regular meeting

Next Meeting: The next meeting of the Board of Directors will be a Special Meeting on Wednesday, August 28, 2013, at 1:30 pm in the Board Room at San Miguel Fire District Headquarters.

President Winter adjourned the meeting at 7:03 pm.

Respectfully submitted by:

Nancy Roos

Nancy Roos
Recording Secretary