

***San Miguel Consolidated Fire Protection District***  
**Regular Meeting of the Board of Directors**  
**October 9, 2013**

***Minutes***

Director Nelson called the meeting to order at 5:30 pm.

Board Members Present: Directors Augustine, Kiel, Nelson and Rickards

Board Member Absent: Johnston, McMillan and Winter

Staff Present: Division Chief Ranalli, Deputy Fire Marshal Morgan, Public Information Officer Villarreal, Business Manager O'Dell and Recording Secretary Roos

**Approval of Agenda:** By Board consensus, the Agenda was approved.

The Agenda for the Regular Board Meeting of October 9, 2013, was posted at the District Headquarters on Friday, October 4, 2013 at 5:00 pm.

Director Nelson adjourned the meeting to Closed Session at 5:31 pm.

1. Closed Session – Conference With Labor Negotiator (§54957.6)  
Agency Negotiators: Attorney Joseph Sanchez  
Fire Chief Croucher  
Directors Augustine, Kiel and Nelson  
Employee Organization: Unrepresented Employees: Accounting Specialist,  
Business Manager, Deputy Fire Marshal, Public  
Information Officer and Secretary

**Reconvene into Open Session:** Director Nelson reconvened the meeting to Open Session at 5:50 pm.

**Pledge of Allegiance:** Division Chief Ranalli led the Pledge of Allegiance.

**Public Communications:** District resident Ed Woodruff thanked Captain Tom Paden and his crew for saving his life on August 28, 2013.

**ACTION AGENDA ITEMS:**

2. Upon a motion by Director Rickards, second by Director Augustine, and vote (Augustine, Kiel, Nelson and Rickards in favor; Johnston, McMillan and Winter absent), the Minutes of the Regular Meeting of September 11, 2013, were approved.

3. The Board of Directors recognized Explorer Fernando Ruiz and his brother, Gabriel Ruiz, for their efforts to alert neighbors about a brush fire in Lakeside.
4. Ratification of Terms of Employment for 2013/2014 – Director Kiel asked that it be noted in the Minutes that he opposes the salary scale for the Accounting Specialist position. Upon a motion by Director Augustine, second by Director Rickards, and vote (Augustine, Kiel, Nelson and Rickards in favor; Johnston, McMillan and Winter absent), recommendation to ratify the Terms of Employment for Unrepresented Employees: Accounting Specialist, Administration/Finance Manager, Administrative Assistant, Deputy Fire Marshal and Fire Inspector, was approved.
5. Ordinance 2013-1 (First Reading) – An Ordinance of the San Miguel Consolidated Fire Protection District Which Adopts the California Fire Code, 2013 Edition, and 2012 International Fire Code, With Certain Amendments, Additions, and Deletions and Repealing Ordinance 2010-2. Upon a motion by Director Augustine, second by Director Rickards, and vote (Augustine, Kiel, Nelson and Rickards in favor; Johnston, McMillan and Winter absent), the Board of Directors approved the first reading of Ordinance 2013-1. The Second Reading and Public Hearing will be agendized for the November 13, 2013, Board Meeting.
6. The Board of Directors selected the last week in January 2014 to hold a Board Retreat. Administrative Assistant Roos was directed to check with the absent Board members to confirm an exact date.

**INFORMATIONAL AGENDA ITEMS:**

7. Deputy Fire Marshal Morgan provided an update on the eradication of the homeless camp near Avocado Boulevard, the hiring of part-time Fire Inspector Justin Berkley, and the Suncrest Truck Trail usage as an evacuation route. He also provided a follow-up on weed abatement issues brought to the attention of the Board during Public Comment at the September 11, 2013 meeting by District resident Anita Burkhart.
8. Reports:
  - a. Committee Reports: Director Augustine noted the CAL FIRE Contract Compliance Committee met, and a full report to the Board will be presented at the November meeting.

Director Nelson reported that he also attended the CAL FIRE Contract Compliance Committee meeting.

Director Rickards noted he attended the CSA-69 Committee meeting last month, and requests the District inquire regarding CSA-69 reimbursement for miscellaneous supplies.

- b. Directors Reports: Director Rickards noted that he attended a smoke detector and carbon monoxide detector installation that PIO Villarreal had facilitated for residents of a local Spring Valley mobile home park. He asked that thank you letters be sent to the volunteers who helped with the installations, and that the letters be signed by the Board President.
- c. Monthly Compliance and Activity Report: Division Chief Ranalli highlighted several items in the Monthly Compliance Report.
- d. Correspondence: None.
- e. Action Plan Recap:
  - Schedule a Board Retreat for the last week in January, and have Administrative Assistant Roos follow up with absent Board members for scheduling the date.
  - Check into reimbursement for supplies through CSA-69.
  - Send thank you letters to the volunteers who helped with smoke detector installations.

**Next Meeting:** The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, November 13, 2013, at 5:30 pm in the Board Room at San Miguel Fire District Headquarters.

Director Nelson adjourned the meeting at 6:55 pm.

Respectfully submitted by:

*Nancy Roos*

Nancy Roos  
Recording Secretary