

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
February 12, 2014

Minutes

President Rickards called the meeting to order at 5:31 pm.

Board Members Present: Directors Augustine, Kiel, McMillan, Nelson, Rickards and Winter

Board Member Absent: Johnston

Staff Present: Fire Chief Croucher, Battalion Chiefs Menshek and Rodman, Deputy Fire Marshal Morgan, Community Outreach Coordinator Villarreal, Administrative/Finance Manager O'Dell, Accounting Specialist Rasmussen and Recording Secretary Roos

Approval of Agenda: By Board consensus, the Agenda was approved.

The Agenda for the Regular Board Meeting of February 12, 2014, was posted at the District Headquarters on Friday, February 7, 2014 at 5:00 pm.

President Rickards adjourned the meeting to Closed Session at 5:33 pm.

1. Closed Session – Conference with Legal Counsel – Existing Litigation
(Subdivision (a) of Section 54956.9 of the Government Code)
Name of Case: City of Chula Vista, et al. v. Tracy Sandoval,
Case No. 34-2014-80001723

Reconvene into Open Session: President Rickards reconvened the meeting to Open Session at 5:45 pm.

Pledge of Allegiance: Director Winter led the Pledge of Allegiance.

Public Communications: Bob Lindsay, Director of Indian Hills Camp in Jamul, addressed the Board regarding Agenda Item 5, requesting donation of the surplus vehicle to Indian Hills Camp.

CONSENT AGENDA ITEMS:

Agenda Items 4 and 5 were pulled from the Consent Agenda to the Action Agenda. Upon a motion by Director Winter, second by Director Augustine, and vote (Augustine, Kiel, McMillan, Nelson, Rickards and Winter in favor; Johnston absent), Consent Agenda Items 2 and 3 were approved.

2. Minutes of the Regular Meeting of January 8, 2014.
3. Quarterly Investment Report in Accordance with California Government Code.

ACTION AGENDA ITEMS:

4. Credit Card Policy – Upon a motion by Director Winter, second by Director Kiel and vote (Augustine, Kiel, McMillan, Nelson, Rickards and Winter in favor; Johnston absent), the revised Credit Card Policy was approved as amended with these changes:
102.2.D.: add “and Administrative/Finance Manager” after “Fire Chief.”
102.2.J.: remove extra comma (,) on line 4, after “District, staff...”
102.2.M: add on line 2 “and Administrative/Finance Manager’s” after “Fire Chief’s.”
5. Resolution 14-1 – Staff was directed to contact Sycuan Band of the Kumeyaay Nation to inquire if they would like to select an organization or group to donate the 2003 Form E350 surplus vehicle to. Upon a motion by Director Winter, second by Director Augustine and vote (Augustine, Kiel, McMillan, Nelson, Rickards and Winter in favor; Johnston absent), Resolution 14-1 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Identifying Surplus Vehicles, Authorizing Their Liquidation, was approved.
6. President Rickards appointed representatives to various committees and the Board nominated and selected representatives to serve on various participating agencies and commissions:

Participating Agencies:

Heartland Training Facility Authority Commission: Upon Board consensus, Director Augustine was elected as the HTFA representative, and Director Nelson as the alternate representative.

CSDA, San Diego Chapter: Upon Board consensus, Director Kiel was elected as the San Diego Chapter CSDA representative and Director McMillan as the alternate representative.

CSA 69: Upon Board consensus, Director Rickards was elected as the CSA 69 representative and Director Winter as the alternate representative.

CSA 115: Upon Board consensus, Director Rickards was elected as the CSA 115 representative and Director Winter as the alternate representative.

Ad Hoc Committees:

Negotiations Committee: No action was taken on this Committee; membership remains open.

Finance Committee: Upon Board consensus, Directors Kiel, McMillan, and Rickards (Chair) were appointed as the Finance Committee members. President Rickards noted Finance Committee membership may be reopened after the March Board Retreat.

Board Policy Committee: No action was taken on this Committee; membership remains open.

Standing Committee:

CAL FIRE Contract Compliance Committee: Upon a roll call vote (Augustine, McMillan, Nelson, Rickards and Winter in favor; Kiel opposed; Johnston absent), Directors Augustine, Nelson and Winter were appointed as the CAL FIRE Contract Compliance Committee members.

Staff Assignments:

FAIRA Representative: Upon Board consensus, the Fire Chief was elected as the FAIRA representative, and the Administrative/Finance Manager as the alternate representative.

PASIS Representative: Upon Board consensus, the Administrative/Finance Manager was elected as the PASIS representative, and the Fire Chief as the alternate representative.

7. Board Compensation – The Board of Directors discussed training for Board members, with a requirement a report on the training be presented to the full Board.
8. Regional Communications System (RCS) Contract – Upon a motion by Director Kiel, second by Director McMillan, and vote (Kiel, McMillan, Nelson and Rickards in favor; Augustine and Winter opposed; Johnston absent), the Regional Communications System (RCS) Contract was tabled to the next Regular Meeting.
9. Community Outreach Coordinator – Upon a motion by Director Winter, second by Director Augustine, and vote (Augustine, Nelson, Rickards and Winter in favor; Kiel and McMillan opposed; Johnston absent), the job description was approved.
10. Board Retreat Topics – Fire Chief Croucher requested topics for discussion at the March 25, 2014 Board Retreat be emailed to Administrative/Finance Manager O’Dell prior to the meeting. Director Augustine requested the topic of the Board receiving information on community events be included on the Retreat Agenda.
11. Board Training Opportunities – Upon a motion by Director Rickards, second by Director McMillan, and vote (Augustine, Kiel, McMillan, Nelson, Rickards and Winter in favor; Johnston absent), the Board of Directors approved \$1,000 per Director annually for training attended.

10. Reports:

- a. Committee Reports: Director Nelson noted he and Director Augustine attended the CAL FIRE Contract Compliance Committee meeting held Monday, February 10.

Director Rickards noted he will be attending the CSA-69 Committee meeting tomorrow.

Director Kiel thanked Community Outreach Coordinator Villarreal for an email regarding the SRA fee.

- b. Directors Reports: None.
- c. Monthly Compliance and Activity Report: Fire Chief Croucher highlighted several items in the Monthly Compliance Report.
- d. Correspondence: Chief Croucher noted correspondence that had been received by the District.
- e. Action Plan Recap:
- Schedule a meeting with El Cajon regarding Auto Aid.
 - Board to email Retreat agenda items to A/FM O'Dell.
 - Agendize Ethics Training for the Board Retreat.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, March 12, 2014, at 5:30 pm.

President Rickards adjourned the meeting at 7:47 pm.

Respectfully submitted by:

Nancy Roos

Nancy Roos
Recording Secretary