

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
April 9, 2014

Minutes

President Rickards called the meeting to order at 5:30 pm.

Board Members Present: Directors Augustine, Johnston (arrived 5:36 p.m.), Kiel, McMillan, Nelson and Rickards

Board Member Absent: Director Winter

Staff Present: Fire Chief Croucher, Battalion Chiefs Menshek and Marugg, Deputy Fire Marshal Morgan, Community Outreach Coordinator Villarreal, Administrative/Finance Manager O'Dell, Accounting Specialist Rasmussen and Recording Secretary Roos

Approval of Agenda: By Board consensus, the Agenda was approved with two changes. The first change is noted in the following statement read by President Rickards:

“After discussion with Legal Counsel on Agenda Item #4, the District has been advised that the best course of action would be to dispose of the surplus vehicle via the method already provided under Board Policy. Therefore, no further action is required by the Board at this time and unless there is any concern by the Board, Agenda Item #4 will be removed from the Agenda. I also want to direct Staff to work with Legal Counsel to update our procedures on surplus property and public fund donations.”

Agenda Item #4 was officially pulled from the Agenda. The second change, requested by Director McMillan, moved Agenda Item #3 from the Consent Agenda to the Action Agenda.

The Agenda for the Regular Board Meeting of April 9, 2014, was posted at the District Headquarters on Friday, April 4, 2014 at 5:00 pm.

Pledge of Allegiance: Director McMillan led the Pledge of Allegiance.

Public Communications: Van Collinsworth, Santee resident, spoke in opposition to Agenda Item #5. Frank Landis, San Diego resident, spoke regarding Agenda Item #5.

CONSENT AGENDA ITEMS:

Upon a motion by Director McMillan, second by Director Nelson, and vote (Augustine, Kiel, McMillan, Nelson, and Rickards in favor; Johnston and Winter absent), the Consent Agenda was approved.

1. Approved the Minutes of the Regular Meeting of March 12, 2014 and Special Meeting of March 25, 2014.
2. The Board of Directors Received and Filed 2013 Audit Report in Accordance With the California Government Code.

ACTION AGENDA ITEMS:

3. Resolution 14-3 – Upon a motion by Director McMillan, second by Director Rickards, and vote (Augustine, Kiel, McMillan, Nelson, and Rickards in favor; Johnston and Winter absent), Resolution 14-3 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Identifying Surplus Vehicles, Authorizing their Liquidation, was approved.
5. Ordinance 2014-1 (First Reading) – An Ordinance of the San Miguel Consolidated Fire Protection District – Relating to the Declaration of Certain Waste Matter and/or Vegetation Matter as a Public Nuisance and Providing for the Abatement and/or Removal Thereof and Replacing Ordinance 94-3. Upon a motion by Director Rickards, second by Director Augustine, and vote (Augustine, Johnston, Kiel, McMillan, Nelson and Rickards in favor; Winter absent), the Board of Directors approved the first reading of Ordinance 2014-1 in title only. The Second Reading and Public Hearing will be agendized for the May 14, 2014, Board Meeting.
6. Upon a motion by Director McMillan, second by Director Nelson, and vote (Augustine, Johnston, Kiel, McMillan, Nelson and Rickards in favor; Winter absent), to file the appropriate applications with LAFCO and to move toward an annexation of County Service Area 115 (CSA-115) while continuing discussions with other interested adjoining agencies, was approved.

INFORMATIONAL AGENDA ITEMS:

7. Reports:
 - a. Committee Reports: Director Augustine noted he will be attending the HTF meeting tomorrow, and the CAL FIRE Contract Compliance Committee meeting scheduled for Monday, April 14th has been cancelled.

Director Rickards said he plans to schedule a Finance Committee meeting, and will provide a report to the Board at the May 14 meeting.
 - b. Directors Reports: Director McMillan noted he was pleased with the San Miguel Fire District attendance at the recent candlelight vigil held in honor of the Steele Canyon High School student who recently passed away in a vehicle accident.

Director Johnston asked Board members to contact her if they have interest in hosting and participating in a BBQ for San Miguel Fire District personnel and their families.

- c. Monthly Compliance and Activity Report: Fire Chief Croucher highlighted several items in the Monthly Compliance Report.
- d. Correspondence: Chief Croucher noted correspondence that had been received by the District.
- e. Action Plan Recap:
 - Administrative Assistant Roos to create and send monthly calendars to Board members showing community group meetings and activities being held in the District.
 - Email weed abatement Ordinances to Board members.
 - File LAFCO paperwork regarding CSA-115 annexation.
 - Schedule a Finance Committee meeting.
 - Update surplus property policy.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, May 14, 2014, at 5:30pm at District Headquarters.

President Rickards adjourned the meeting at 6:31pm.

Respectfully submitted by:

Nancy Roos

Nancy Roos
Recording Secretary