

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
May 14, 2014

Minutes

President Rickards called the meeting to order at 5:30 pm.

Board Members Present: Directors Augustine, Johnston (arrived 5:33 p.m.), Kiel, McMillan, Nelson, Rickards and Winter

Board Member Absent: None

Staff Present: Battalion Chief Marugg, Deputy Fire Marshal Morgan, Community Outreach Coordinator Villarreal, Administrative/Finance Manager O'Dell, Accounting Specialist Rasmussen and Recording Secretary Roos

Approval of Agenda: By Board consensus, the Agenda was approved with the following change: Move Agenda Item #4 from the Consent Agenda to the Action Agenda.

The Agenda for the Regular Board Meeting of May 14, 2014, was posted at the District Headquarters on Friday, May 9, 2014 at 5:00 pm.

Pledge of Allegiance: President Rickards led the Pledge of Allegiance.

Public Communications: None.

President Rickards adjourned the meeting to Closed Session at 5:31 pm.

1. Closed Session – Conference With Labor Negotiator (§54957.6)
 - Agency Negotiators: Attorney Joseph Sanchez
Fire Chief Croucher
 - Employee Organization: Unrepresented Employees: Accounting Specialist, Administrative Assistant, Administrative/Finance Manager, Community Outreach Coordinator, Deputy Fire Marshal, Fire Inspector and Logistics Coordinator

Reconvene into Open Session: President Rickards reconvened the meeting to Open Session at 6:04 pm.

CONSENT AGENDA ITEMS:

Upon a motion by Director Winter, second by Director Kiel, and unanimous vote, the Consent Agenda was approved.

2. Approved the Minutes of the Regular Meeting of April 9, 2014.
3. The Board of Directors Received and Filed the Quarterly Investment Report in Accordance With the California Government Code.
5. Approved Resolution 14-5 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Updating the Local California Environmental Quality Act (“CEQA”) Guidelines (2014 Update).
6. Approved Resolution 14-6 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Authorizing Staff to Acquire State/Federal Surplus Property from the State of California.

ACTION AGENDA ITEMS:

4. Upon a motion by Director Winter, second by Director Augustine, and unanimous vote, Resolution 14-4 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Establishing the Limit for Appropriations of Proceeds of Tax Subject to Limitation for Fiscal Year 2014/2015, was approved.
7. Public Hearing – Ordinance 2014-1 (Second Reading) – An Ordinance of the San Miguel Consolidated Fire Protection District – Relating to the Declaration of Certain Waste Matter and/or Vegetation Matter as a Public Nuisance and Providing for the Abatement and/or Removal Thereof and Replacing Ordinance 94-3. President Rickards opened the formal hearing and invited public comment. No public comment was forthcoming, and the public hearing was formally closed. Upon a motion by Director Kiel, second by Director Winter, and unanimous vote, Ordinance 2014-1 was adopted.
8. Upon a motion by Director Winter, second by Director Augustine, and vote (Augustine, Johnston, Nelson, Rickards and Winter in favor; Kiel and McMillan opposed), Resolution 14-7 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for Fire Suppression and Emergency Services (Crest Area) for Fiscal Year 2014/2015, was approved.
9. Upon a motion by Director Winter, second by Director Augustine, and vote (Augustine, Johnston, Nelson, Rickards and Winter in favor; Kiel and McMillan opposed), Resolution 14-8 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for Fire Protection and Emergency Medical Services (Bostonia Area) for Fiscal Year 2014/2015, was approved.
10. Upon a motion by Director Winter, second by Director Augustine, and vote (Augustine, Johnston, Nelson, Rickards and Winter in favor; Kiel and McMillan opposed), Resolution 14-9 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for the Provision of Advanced Life Support (Paramedic/Firefighter) Engines for Fiscal Year 2014/2015, was approved.

11. Upon a motion by Director Winter, second by Director Augustine, and vote (Augustine, Johnston, Nelson, Rickards and Winter in favor; Kiel and McMillan opposed), Resolution 14-10 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Tax for Fire Suppression, Protection and Emergency Medical Response Services (Proposition E) for Fiscal Year 2014/2015, was approved.
12. Board Member Compensation – Upon a motion by Director McMillan, second by Director Augustine, and vote (Augustine, McMillan, Nelson and Rickards in favor; Johnston, Kiel and Winter opposed), to accept the following recommendations from the Finance Committee and amend the Board Policy Manual, was approved: (1) Board Stipend to remain the same at \$173.25 per meeting; (2) In addition to meetings of the full Board, the Board Stipend is to be paid for attendance by Directors at District related meetings including Ad Hoc/Standing committees, CSDA, FDAC, CSA 69, HTFA Commission meetings (if not paid by HTFA), LAFCO meetings, and other meetings, trainings, or conferences related to official District business subject to Board approval; (3) Board Stipends for District related meetings and other official District business as well as travel reimbursements are to be approved monthly as a Consent Agenda item; and (4) Health and Safety Code section 13857 limits Board Stipends to four per month.

INFORMATIONAL AGENDA ITEMS:

13. Credit Card Expenditures Review – The Board of Directors reviewed credit card expenditures of the Fire Chief and Administrative/Finance Manager.

14. Reports:

- a. Committee Reports: Director Nelson noted the Finance Committee met.

Director Winter reported he attended the CSA 115 meeting, and the County will be sending out a RFP and request for annexation.

Director Winter also reported he was on the Interview Panel for the Administrative Battalion Chief position, and that Captain John Kiszka was selected. He noted more interviews will be forthcoming for replacements for Chief Croucher and Chief Rodman's positions.

Director Augustine noted forcebacks are down and the TAUs have started.

- b. Directors Reports: Director McMillan requested the Training Center operating costs be placed on a future agenda for discussion.

Director Kiel requested the status of the RCIP contract, including progress and hours charged, be placed on a future agenda for discussion.

Director Kiel also requested to meet with Staff to better understand the annual Audit Report.

Directors Rickards and Augustine requested up-to-date fire information be provided to the person answering District phones during fires and other emergency events.

Director Johnston noted a medical issue with a retired El Cajon fire captain.

Director McMillan requests the Fire Chief email any news or media articles regarding the District to all Directors.

- c. Monthly Compliance and Activity Report: President Rickards noted the District received \$62,401.34 through an Indian Gaming Grant for the purchase of a Type 1 Engine.
- d. Correspondence: None.
- e. Action Plan Recap:
 - Chief Croucher to provide an update and overview on the Training Facility.
 - Chief Croucher to provide an update on the RCIP contract.
 - Create a process to provide District Staff up-to-date information on fire or large event emergencies to better provide information to public inquiries.
 - Forward news articles to Directors or Directors to sign up for Google Alerts.

President Rickards adjourned the meeting to Closed Session at 7:04 pm.

Reconvene into Open Session: President Rickards reconvened the meeting to Open Session at 7:16 pm, and noted direction was given to Staff.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, June 11, 2014, at 5:30pm at District Headquarters.

President Rickards adjourned the meeting at 7:17pm.

Respectfully submitted by:

Nancy Roos

Nancy Roos
Recording Secretary