

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
September 10, 2014

Minutes

President Rickards called the meeting to order at 5:31pm.

Board Members Present: Directors Augustine, Kiel, McMillan, Nelson, Rickards and Winter

Board Member Absent: Johnston

Staff Present: Fire Chief Chaney, Battalion Chiefs Brown, Kiszka and Menshek, Deputy Fire Marshal Morgan, Administrative/Finance Manager O'Dell, Community Outreach Coordinator Villarreal and Recording Secretary Roos

Approval of Agenda: By Board consensus, the Agenda was approved.

The Agenda for the Regular Board Meeting of September 10, 2014, was posted at the District Headquarters on Friday, September 5, 2014 at 5:00pm.

Pledge of Allegiance: Director Kiel led the Pledge of Allegiance.

Public Communications: District resident Theresa McKenna addressed the Board under Public Comment on Agenda Items 7, 8, and 10a; she also addressed the Board in Favor of Agenda Item 3.

President Rickards adjourned the meeting to Closed Session at 5:32pm.

1. Closed Session – Conference With Labor Negotiator (§54957.6)
Agency Negotiators: Attorney Joseph Sanchez
Fire Chief Chaney
Employee Organization: Unrepresented Employee: Administrative/Finance Manager
2. Closed Session – Conference With Labor Negotiator (§54957.6)
Agency Negotiators: Attorney Joseph Sanchez
Fire Chief Chaney
Employee Organization: Unrepresented Employees: Accounting Specialist, Administrative Analyst, Administrative Assistant, Community Outreach Coordinator, Deputy Fire Marshal, Fire Inspector and Logistics Coordinator

Reconvene into Open Session: President Rickards reconvened the meeting to Open Session at 6:15pm.

3. A special recognition was held and plaques were presented to former District personnel: Battalion Chief Converse, Fire Chief Croucher, Battalion Chief Lannon, and Division Chief Ranalli. A brief recess for refreshments followed from 6:25pm to 6:37pm.

CONSENT AGENDA ITEMS:

Upon a motion by Director McMillan, second by Director Winter, and vote (Augustine, Kiel, McMillan, Nelson Rickards and Winter in favor; Johnston absent) the Consent Agenda was approved.

4. Approved the Minutes of the Regular Meeting of August 13, 2014 and the Special Meeting of August 27, 2014.

ACTION AGENDA ITEMS:

5. Upon a motion by Director Nelson, second by Director Winter, and vote (McMillan, Nelson, Rickards and Winter in favor; Augustine and Kiel opposed; Johnston absent) the Terms of Employment for the Accounting Specialist, Administrative Analyst, Administrative Assistant, Community Outreach Coordinator, Deputy Fire Marshal, Fire Inspector and Logistics Coordinator, was approved.
6. Upon a motion by Director Winter, second by Director Kiel, and vote (Augustine, Kiel, McMillan, Nelson, Rickards and Winter in favor; Johnston absent) the Job Classification and Employment Agreement for the Administrative Officer/CFO, was approved.
7. Public Hearing – 2014/2015 Fiscal Year Final Budget - President Rickards opened the public hearing at 6:50pm to invite comments and questions from the audience. President Rickards noted District residents Theresa McKenna and Victor Mosso provided public comment. President Rickards closed the public hearing at 6:55pm. Upon a motion by Director Winter, second by Director Augustine, and vote (Augustine, Kiel, McMillan, Nelson, Rickards and Winter in favor; Johnston absent), the 2014/2015 Fiscal Year Final Budget was approved.
8. Upon a motion by Director Nelson, second by Director Augustine, and vote (Augustine, Kiel, McMillan, Nelson, Rickards and Winter in favor; Johnston absent), retention of legal counsel to assist with a CSA 115 application to LAFCO, with expenditure limited to \$10,000, was approved.

INFORMATIONAL AGENDA ITEMS:

9. CAL FIRE Unit Chief Tony Mecham and Fire Chief Chaney provided a PowerPoint presentation on Proposed Fire Station Radio Designator Changes.
10. Reports:
 - a. Committee Reports: Director McMillan asked the full Board to consider attending the CAL FIRE Contract Compliance Committee meetings as observers.

Director Nelson noted he attended the CAL FIRE Contract Compliance Committee meeting on Monday, September 8th.

Director Rickards reported he will be attending the CSA 69 meeting, and will report to the Board at the next Regular Meeting.

Director Augustine noted some highlights discussed at the CAL FIRE Contract Compliance Committee meeting on Monday, September 8th. He reported that topics are exceeding the boundaries of discussion of the LG-1 contract, and suggested extraneous topics be moved to a Chiefs Report and discussed at a Regular Board meeting. Each Board member is to email Committee Chair Augustine with recommendations on what to discuss or not discuss in the Committee meetings. Director Augustine will review the responses with the Compliance Committee members, and then provide a report to the full Board. He requested this be agendaized to a future Regular Meeting.

Director Kiel reported he is in the process of scheduling a meeting with a County representative to discuss fees collected by the County.

- b. Directors Reports: None.
- c. Monthly Compliance and Activity Report: Fire Chief Chaney noted the Report was included in the Agenda Packet.
- d. Correspondence: Chief Chaney read several pieces of correspondence that had been received by the District.
- e. Action Plan Recap:
 - At the direction of President Rickards, answer specific budget questions raised in the public hearing, as he sees appropriate.

Next Meeting: The next meeting of the Board of Directors will be on October 8, 2014, 5:30pm, at District Headquarters.

President Rickards adjourned the meeting at 7:42pm in memory of the September 11, 2001, fallen firefighters.

Respectfully submitted by:

Nancy Roos

Nancy Roos
Recording Secretary