

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
October 8, 2014

Minutes

President Rickards called the meeting to order at 5:31pm.

Board Members Present: Directors Johnston, Kiel, McMillan, Nelson, Rickards and Winter

Board Member Absent: Director Augustine

Staff Present: Fire Chief Chaney, Administrative Officer/CFO O'Dell, Battalion Chief Menshek, Deputy Fire Marshal Morgan, Administrative Analyst Harris, Community Outreach Coordinator Villarreal and Administrative Assistant Roos

Approval of Agenda: By Board consensus, the Agenda was approved with the following change: move the Pledge of Allegiance to after Closed Session.

The Agenda for the Regular Board Meeting of October 8, 2014, was posted at the District Headquarters on Friday, October 3, 2014 at 5:00pm.

President Rickards adjourned the meeting to Closed Session at 5:32pm.

1. Closed Session – Conference With Labor Negotiator (§54957.6)
 - Agency Negotiators: Attorney Joseph Sanchez
Fire Chief Chaney
 - Employee Classifications: Accounting Specialist, Administrative Analyst,
Administrative Assistant, Administrative
Officer/CFO, Community Outreach Coordinator,
Deputy Fire Marshal, Fire Inspector and Logistics
Coordinator

Reconvene into Open Session: President Rickards reconvened the meeting to Open Session at 6:00pm and noted direction was given.

Pledge of Allegiance: President Rickards called for a moment of silence before he led the Pledge of Allegiance, in remembrance of Dyncorp Pilot Geoffrey “Craig” Hunt, who was recently killed while flying a CAL FIRE S-2T air tanker at the Dog Rock Fire near Yosemite.

Public Communications: CAL FIRE Local 2881 Union Representative Randy Scales addressed the Board under General Comments. Director Kiel asked to go on record that he objects to President Rickards not allowing a rebuttal from District resident Theresa McKenna. District resident Mike Vacio addressed the Board under General Comments and about Agenda Item #6. District resident Theresa McKenna addressed the Board under General Comments, in opposition of Agenda Item #5, and General Comments regarding Agenda Item #7, and in rebuttal to CAL FIRE Local 2881 Representative Randy Scales comments.

SPECIAL PRESENTATIONS:

2. Marilyn Huntamer, on behalf of Farmers Insurance, presented the District with a \$4,000 donation to purchase ice machines for the several District fire stations that do not have them. Community Outreach Coordinator Villarreal noted SDG&E donated \$10,000 to the District also for fire station ice machines.
3. ASB Advisor Ruben Martinez and students from the Steele Canyon High School Teen CERT Program provided an overview on the Teen CERT program.

CONSENT AGENDA ITEMS:

Upon a motion by Director Winter, second by Director Kiel, and vote (Kiel, McMillan, Nelson, Rickards and Winter in favor; Johnston abstain, Augustine absent) the Consent Agenda was approved.

4. Approved the Minutes of the Regular Meeting of September 10, 2014, with the following amendment: Item 10a, add Director McMillan stated he wants the CAL FIRE Contract Compliance Committee to be a Committee of the Whole.

ACTION AGENDA ITEMS:

5. Upon a motion by Director Winter, second by Director Johnston, and vote (Johnston, Kiel, McMillan, Nelson, Rickards and Winter in favor; Augustine absent) the Fire Apparatus Reimbursement Contract with CAL FIRE, was approved with the following change: add President Rickards as a signatory on the contract.
6. Upon a motion by Director Kiel, second by Director Johnston, and vote (Johnston, Kiel, McMillan, Nelson, Rickards and Winter in favor; Augustine absent) the CAL FIRE Contract Compliance Committee name will be changed to the Contract Oversight Committee. Further review and recommendations are deferred to the January 2015 Regular Board Meeting.

INFORMATIONAL AGENDA ITEMS:

7. Fire Chief Chaney introduced newly hired Administrative Analyst Leah Harris to the Board of Directors.

8. Reports:

- a. Committee Reports: Director Kiel reported that he, Director Nelson, Administrative Officer/CFO O'Dell and Administrative Analyst Harris met with Tracy Sandoval, Jon Baker and Ron Lane of the County regarding administrative fees the County collects for District property taxes. Director Nelson noted SB2557 is the authority for the County to collect administrative fees, and only further State legislation could change that. Director Kiel stated he will contact the CSDA regarding the fees.

Director Kiel asked to have a link put on the San Miguel website for people to sign up to receive emails if they are interested in being notified of District issues and events.

Director Rickards noted he met with attorney Cynthia Eldred regarding CSA 115. He reported that he and Director Winter also met with representatives from Lakeside Fire District on this topic. He noted that a Special Board meeting will be called when there is an actionable item.

- b. Directors Reports: Director McMillan requested that District Counsel review the agenda wording on Public Communications. Attorney Sanchez will work with Staff.

Director Johnston requested that incident report fees be reviewed. She also expressed appreciation for everyone's hard work.

President Rickards noted that tough decisions were made when the District went to contract with CAL FIRE. He noted there are still funding issues and proffered advice to the Board candidates.

President Rickards reported he will be attending the Fire Expo on October 18th and encouraged other Board members to attend as well.

Director Winter noted he is on the Board to support the citizens of the San Miguel Fire District.

Director Kiel inquired about the status of the Training Facility, and requests regular updates be provided to the Board in the Monthly Activity Report.

- c. Monthly Activity Report: Fire Chief Chaney then highlighted several items on the Report.

- d. Correspondence: Chief Chaney read several pieces of correspondence that had been received by the District.
- e. Action Plan Recap:
 - Review incident report fee.
 - Amend the Fire Apparatus Reimbursement Contract signature line to include President Rickards.
 - Incorporate Training Facility updates into the Monthly Activity Report.
 - Add section in website to submit email addresses for receiving information on District events and updates.
 - Agendize item to discuss holding a Board meeting in Crest.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on November 12, 2014, at 5:30pm, held at District Headquarters.

President Rickards adjourned the meeting at 7:49pm.

Submitted by:

Nancy Roos

Administrative Assistant
Board Recording Secretary