

***San Miguel Consolidated Fire Protection District***  
**Regular Meeting of the Board of Directors**  
**November 12, 2014**

***Minutes***

President Rickards called the meeting to order at 5:30pm.

Board Members Present: Directors Augustine, Johnston, Kiel, McMillan, Nelson, Rickards and Winter

Board Member Absent: None

Staff Present: Fire Chief Chaney, Administrative Officer/CFO O'Dell, Battalion Chief Kiszka, Deputy Fire Marshal Morgan, Administrative Analyst Harris, Community Outreach Coordinator Villarreal and Administrative Assistant Roos

**Approval of Agenda:** By Board consensus, the Agenda was approved with the following change: move Agenda Item #7 to the Action Agenda, and remove Agenda Item #8.

The Agenda for the Regular Board Meeting of November 12, 2014, was posted at the District Headquarters on Friday, November 7, 2014 at 4:30pm.

President Rickards adjourned the meeting to Closed Session at 5:33pm.

1. Closed Session – Conference With Real Property Negotiator (§54956.8)  
Property APN 388-202-24-00, 484-091-42-00, 388-260-02-00, 388-230-62-00,  
388-260-33-00, 388-260-72-00, 388-202-23-00  
Agency Negotiators: Directors Winter and Rickards, Battalion Chief Menshek, Fire Chief Chaney and District Special Counsel, Tom May  
Negotiation Parties: Mr. John Brackett  
Under Negotiation: Price and Terms of Payment

**Reconvene into Open Session:** President Rickards reconvened the meeting to Open Session at 6:00pm and noted direction was given. He reported the District entered into escrow for 1105 Pepper Drive, El Cajon, California, for \$400,000, and the anticipated close date is January 14, 2015.

**Pledge of Allegiance:** Director Augustine led the Pledge of Allegiance.

Public Communications: District resident, Victor Mosso, spoke in opposition to Agenda Item #10.

**SPECIAL RECOGNITION:**

2. The Board of Directors presented a certificate of appreciation to B.J. Albright, Team Leader for the Skyline Church CERT Program, for his volunteer activities in the District.
3. The Board of Directors presented a certificate of appreciation to Summit Church for their members volunteer activities in the District.
4. The Board of Directors introduced and welcomed Fred D'Aquisto and Kenneth Wheaton, new CAL FIRE employees promoting to full-time status.

A brief recess for refreshments was held from 6:12pm to 6:26pm.

**CONSENT AGENDA ITEMS:**

Upon a motion by Director McMillan, second by Director Winter, and unanimous vote, the Consent Agenda was approved.

5. Approve the Minutes: Regular Meeting of October 8, 2014  
Special Meeting of October 23, 2014
6. Receive and File Quarterly Investment Report in Accordance with California Government Code.

**ACTION AGENDA ITEMS:**

7. Upon a motion by Director Kiel, second by Director Winter, and unanimous vote, Resolution 14-12 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Adopting a Conflict of Interest Code Pursuant to the Political Reform Act of 1974 and Rescinding All Previous Codes of the District, was approved.
9. Upon a motion by Director McMillan, second by Director Kiel, and unanimous vote, staff recommendation to cease providing the State's Incident Reports, and direct future requests to CAL FIRE – San Diego Unit, and, additionally, to reimburse any requests for refunds of the \$10 incident report fee, from July 1, 2014, through present, was approved.

**INFORMATIONAL AGENDA ITEMS:**

10. Administrative Officer/CFO O'Dell provided an update on 2015/16 employer contribution rates on CalPERS Actuarial Valuation Reports. Director Kiel requested a finance committee be appointed to review the budget for possible savings.
11. The Board of Directors reviewed credit card expenditures of the Fire Chief and Administrative Officer/CFO.
12. Reports:

- a. Committee Reports: President Rickards appointed Directors Kiel and McMillan to the Finance Committee, and directed Incoming Board Members-Elect Ek, McKenna and Vacio to select the 3<sup>rd</sup> Finance Committee member.

President Rickards reported he met with representatives from Lakeside Fire last week in a joint effort to move forward with CSA-115.

- b. Directors' Reports: President Rickards thanked outgoing Directors Augustine, Nelson and Winter for their service.

Director McMillan asked Administrative Assistant Roos to email the CSDA Quarterly Dinner Meeting information to all Directors.

Director McMillan thanked outgoing Directors Augustine, Nelson and Winter for their service.

Director Johnston welcomed the incoming Board Members-elect Ek, McKenna and Vacio, and also thanked outgoing Directors Augustine, Nelson and Winter for their service.

Director Winter expressed appreciation for the kind words. He welcomed the new incoming Board Members-elect.

Directors Augustine welcomed the new incoming Board Members-elect.

Directors Kiel also welcomed the new incoming Board Members-elect.

- c. Training Facility Update: Nothing to report.
- d. Monthly Activity Report: Fire Chief Chaney noted there were no additional items to report.
- e. Correspondence: Chief Chaney read a piece of correspondence that had been received by the District.

f. Action Plan Recap:

- Direct staff to develop a short-term budget plan and submit to Finance Committee.
- Email Board CSDA Quarterly Meeting information.

**Next Meeting:** The next meeting of the Board of Directors will be a Regular Meeting on December 10, 2014, at 5:30pm, held at District Headquarters.

President Rickards adjourned the meeting at 7:30pm.

Submitted by:

*Nancy Roos*

Administrative Assistant  
Board Recording Secretary