

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
January 14, 2015

Minutes

President Kiel called the meeting to order at 5:30pm.

Board Members Present: Directors Ek, Kiel, McKenna, McMillan, Rickards and Vacio

Board Member Absent: Johnston

Staff Present: Fire Chief Chaney, Administrative Officer/CFO O'Dell, Battalion Chief Menshek, Administrative Analyst Harris, Deputy Fire Marshal Morgan and Administrative Assistant Roos

Approval of Agenda: By Board consensus, the Agenda was approved.

The Agenda for the Regular Board Meeting of January 14, 2015, was posted at the District Headquarters on Friday, January 9, 2015, at 5:00pm.

CLOSED SESSION:

President Kiel adjourned the meeting to Closed Session at 5:31pm.

1. Closed Session – Conference with Legal Counsel – Potential Litigation
(Subdivision (b) of Section 54956.9 of the Government Code: one case)

Reconvene into Open Session: President Kiel reconvened the meeting to Open Session at 6:00pm.

Pledge of Allegiance: Director McMillan led the Pledge of Allegiance.

Public Communications: None.

SPECIAL RECOGNITION:

2. Fire Chief Chaney and the Board of Directors recognized Fire Inspector Natalie Grimes for her 15 years of service with the District.

CONSENT AGENDA ITEMS:

Upon a motion by Director Rickards, second by Director Vacio, and vote (Ek, Kiel, McKenna, McMillan, Rickards and Vacio in favor; Johnston absent), the Consent Agenda was approved.

3. Approve the Minutes: Regular Meeting of December 10, 2014.

ACTION AGENDA ITEMS:

4. Board Commissions/Committees Representation: By Presidential appointment and Board consensus, the following representatives were appointed to various commissions and committees:

Participating Agency Representatives:

Heartland Training Facility Authority Commission: Director Johnston was appointed the HTFA representative, and Director Vacio as the alternate representative.

CSDA, San Diego Chapter: Director McMillan was appointed as the San Diego Chapter CSDA representative and Director Ek as the alternate representative.

CSA 69: Director Rickards was appointed as the CSA 69 representative and Director Ek as the alternate representative.

CSA 115: Director Rickards was appointed as the CSA 115 representative and Director Ek as the alternate representative.

Ad Hoc Committees:

Finance Committee: Directors Kiel, McKenna and McMillan were appointed as the Finance Committee members.

At the direction of President Kiel, and by Board consensus, the Finance Committee was tasked with reviewing the feasibility of returning to a stand-alone fire district.

FAIRA Representative: The Fire Chief was appointed as the FAIRA representative, and the Administrative Officer/CFO as the alternate representative.

PASIS Representative: The Administrative Officer/CFO was appointed as the PASIS representative, and the Fire Chief as the alternate representative.

Strategic Plan/Board Policy Committee: Directors Ek, Kiel, and Vacio were appointed as the Strategic Plan/Board Policy Committee members.

Standing Committee:

CAL FIRE Contract Oversight Committee: Directors McKenna, McMillan and Vacio were appointed as the CAL FIRE Contract Oversight Committee members.

5. Upon a motion by Director Vacio, second by Director Ek, and vote (Ek, Kiel, McKenna, McMillan and Vacio in favor; Rickards opposed; Johnston absent), the Board Policy Manual revisions as they relate to Director Policies 1.3-d, 1.3-h, 1.4-h, 2.1, 2.3.1, 2.3.4 (addition), 2.4.1, 4.5 (renumbering c-f), were adopted.
6. Upon a motion by Director Ek, second by Director McKenna, and vote (Ek, Kiel, McKenna, McMillan, Rickards and Vacio in favor; Johnston absent), the Salary Schedule for the Accounting Specialist position was approved.
7. By Board consensus, the Board Workshop (Special Meeting) has been scheduled for March 3, 2015, from 9am-3pm, at District Headquarters.
8. Upon a motion by Director Rickards, second by President Kiel, and vote (Ek, Kiel, McKenna, McMillan and Rickards in favor; Vacio opposed; Johnston absent), the legal fee allocation for CSA 115, previously capped at \$10,000, was increased to add \$11,509.39 to pay for current expenses, plus \$10,000 additional funds for future expenses, was approved.

Upon a motion by Director Rickards, second by Director McMillan, and vote (Ek, Kiel, McKenna, McMillan, Rickards and Vacio in favor; Johnston absent), the Committee was given approval to file an independent LAFCO application.

INFORMATIONAL AGENDA ITEMS:

9. Reports:
 - a. Committee Reports: Director Rickards noted that next week, he will be meeting with representatives from Lakeside Fire District regarding CSA-115.

Director McMillan reported the Finance Committee met twice, and they are reviewing next year's budget and the CalPERS bill.
 - b. Directors' Reports: None.
 - c. Monthly Activity Report: Fire Chief Chaney highlighted several items from the Report.
 - d. Correspondence: None.

e. Action Plan Recap:

- Provide a Staff Report on Type 1 apparatus costs and a comparison to repair costs on the current fleet.
- Work on the Battalion Chief Assessment with Director Ek.
- Distribute informational email regarding the CSA 115 meeting with Lakeside Fire District.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on February 11, 2015, at 5:30pm, held at District Headquarters.

President Kiel adjourned the meeting at 5:54pm.

Submitted by:

Nancy Roos

Administrative Assistant
Board Recording Secretary