

***San Miguel Consolidated Fire Protection District***  
**Regular Meeting of the Board of Directors**  
**February 11, 2015**

***Minutes***

President Kiel called the meeting to order at 5:30pm.

Board Members Present: Directors Ek, Johnston, Kiel, McKenna, McMillan, Rickards and Vacio

Board Member Absent: None

Staff Present: Fire Chief Chaney, Administrative Officer/CFO O'Dell, Battalion Chiefs Fouts and Menshek, Administrative Analyst Harris and Administrative Assistant Roos

**Approval of Agenda:** By Board consensus, the Agenda was approved with the following changes: Move Agenda Items 2, 4 and 5 from the Consent Agenda to the Action Agenda.

The Agenda for the Regular Board Meeting of February 11, 2015, was posted at the District Headquarters on Thursday, February 5, 2015, at 5:30pm.

**Pledge of Allegiance:** Director Rickards led the Pledge of Allegiance.

**Public Communications:** Paul Kruze of East County Magazine addressed the Board under General Comments.

**SPECIAL RECOGNITION:**

1. Fire Chief Chaney and the Board of Directors recognized Administrative Assistant Nancy Roos for her 15 years of service with the District.

**CONSENT AGENDA ITEMS:**

Upon a motion by Director Vacio, second by Director Rickards, and unanimous vote, the Consent Agenda was approved.

3. Receive and File Quarterly Investment Report in Accordance with California Government Code.

**ACTION AGENDA ITEMS:**

2. Upon a motion by Director McMillan, second by Director Ek, and vote (Ek, Kiel, McKenna, McMillan and Rickards in favor; Johnston abstained), the Minutes of the Regular Meeting of January 14, 2015 were approved with the following corrections: Item #4, CSA 115 -- correct from CSA 69 to CSA 115; and Item #8 – change Director McKenna’s vote to in favor.
  
4. Upon a motion by Director McMillan, second by Director McKenna, and vote (Ek, Kiel, McKenna, McMillan and Rickards in favor; Johnston opposed), the Board Member Stipend Payments were approved with the following correction: Director Johnston was absent from the January 2015 Board meeting.
  
5. Upon a motion by Director Rickards, second by Director Vacio, and unanimous vote, the Credit Card Expenditures of the Fire Chief and Administrative Officer/CFO, were approved.
  
6. Resolution 15-1 – A Resolution of Application by the San Miguel Consolidated Fire Protection District Requesting the Local Agency Formation Commission to Initiate Proceedings to Expand the District’s Sphere of Influence and for an Annexation of Territory. District Counsel Joseph Sanchez asked that the record reflect that law firm Best, Best and Krieger are recused from this item. Upon a motion by Director Rickards, second by Director Ek, and unanimous vote, Resolution 15-1 was approved.

**INFORMATIONAL AGENDA ITEMS:**

7. Director Rickards provided an update on CSA 115.
  
8. Battalion Chief Fouts distributed a PowerPoint handout and he and Unit Chief Mecham provided an update on Fire Apparatus.
  
9. Reports:
  - a. Committee Reports: Director Vacio noted that the CAL FIRE Contract Oversight Committee met. Director McMillan added the Minutes of each meeting will reflect more detailed information on items being discussed by the Committee. Any information from action item research will be brought to the full Board.

Director McMillan reported the Finance Committee met twice, and they are reviewing next year’s budget.

Directors Vacio and McMillan requested the Finance Committee look into the feasibility of a 4-person crew cost to compare with the cost of force backs. Director Rickards requested the CalPERS payoff be looked at first. By Board consensus, the Finance Committee will look into the cost of 4-person crews.

Director McKenna requests the Finance Committee be tasked with what options are available when the CAL FIRE contract expires so that the District is prepared in advance of the expiration. By Board consensus, the Finance Committee was tasked with putting together proposals for service delivery options in preparation of the contract expiring.

- b. Directors' Reports: Director Johnston reported she spoke with CalPERS regarding the payoff, and said she has documentation to support the facts that the District could make payments of \$81,479 per month, but interest will be charged. If payments are not made, the District would go to collections and could be dropped from the CalPERS Program, which would affect current employees and retirees.

Director McKenna reported she attended a LAFCO workshop.

- c. Monthly Activity Report: Fire Chief Chaney noted the Report is included in the Agenda Packet.
- d. Correspondence: None.
- e. Action Plan Recap:
- Work with the various Board Committees to provide information to the full Board.
  - Have apparatus experts attend the February 24<sup>th</sup> Special Meeting.

**Next Meeting:** The next meeting of the Board of Directors will be a Special Meeting on February 24, 2015, at 9:00am, held at District Headquarters.

President Kiel adjourned the meeting at 6:52pm.

Submitted by:

*Nancy Roos*

Administrative Assistant  
Board Recording Secretary