

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
April 8, 2015

Minutes

President Kiel called the meeting to order at 5:31pm.

Board Members Present: Directors Ek, Johnston, Kiel, McKenna, McMillan, Rickards and Vacio

Board Member Absent: None

Staff Present: Fire Chief Chaney, Administrative Officer/CFO O'Dell, Battalion Chiefs Kiszka, Marugg and Menshek, Deputy Fire Marshal Morgan, Logistics Coordinator Camarena and Administrative Assistant Roos

Approval of Agenda: By Board consensus, the Agenda was approved.

The Agenda for the Regular Board Meeting of April 8, 2015, was posted at District Headquarters on Friday, April 3, 2015, at 5:00pm.

Pledge of Allegiance: President Johnston led the Pledge of Allegiance.

Public Communications: None.

SPECIAL RECOGNITION:

1. Fire Chief Chaney and the Board of Directors recognized Deputy Fire Marshal Tony Morgan for his 15 years of service with the District.

CONSENT AGENDA ITEMS:

Upon a motion by Director Rickards, second by Director Vacio, and unanimous vote, the Consent Agenda was approved:

2. Minutes of the Regular Meeting of March 11, 2015.
3. Board Member Stipend Payments.
4. Resolution 15-2 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Identifying Surplus Vehicles, Authorizing Their Liquidation.

5. Resolution 15-3 – Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Approving Release of Property Relating to the 2011 Lease Agreement, and Authorizing and Directing Execution of Related Documents and Actions with Respect Thereto.

ACTION AGENDA ITEMS:

6. Upon a motion by Director Ek, second by Director Vacio, and unanimous vote, the Minutes of the February 11, 2015 Regular Board Meeting will be amended as follows: Item #9a, paragraph 4, will read: Director McKenna requests the Finance Committee be tasked with what options are available when the CAL FIRE contract expires so that the District is prepared in advance of the expiration. By Board consensus, the Finance Committee was tasked with putting together proposals for service delivery options in preparation of the contract expiring.
7. Upon a motion by President Kiel, second by Director Rickards, and unanimous vote, to develop a MOU with San Diego County Fire Department to authorize the use of San Diego County Fire Department Reserve Firefighters within the San Miguel Fire District, was approved.
8. Upon a motion by Director McMillan, second by Director Rickards, and unanimous vote, the Finance Committee's recommendation to make the following floor staffing changes: (1) no change to Fire Captain positions, (2) no change to Fire Apparatus Engineer positions, (3) increase Fire Apparatus Engineer Paramedics from 3 positions to 5 positions, (4) no increase to Fire Fighter II Paramedic Positions, (5) decrease Office Technician (Typing) from 1 position to 0 positions, and (6) decrease Senior Personnel Specialist from 1 position to 0 positions, was approved.
9. Upon a motion by Director McMillan, second by Director Rickards, and unanimous vote, the Finance Committee's recommendation to not end the CAL FIRE Contract at this time, based upon the cost of returning the function of fire suppression back to the District, was approved.
10. Upon a motion by Director McKenna, second by Director Ek, and vote (Ek, McKenna, and Vacio in favor; Johnston, Kiel, McMillan and Rickards opposed) to authorize the Administrative Officer/CFO to conduct a micro-cost analysis for returning the fire suppression function to the District and create a working group to include input and insight into the process, and that working group will take as much work off the CFO as possible, failed.

Upon a motion by Director Johnston, second by Director Vacio, and vote (Ek, Johnston, McKenna and Vacio in favor; Kiel, McMillan and Rickards opposed), to create an Ad Hoc Committee comprised of 3 Board members, to approach outside agencies to explore available options for returning the fire suppression function to the District, and mandate this Ad Hoc Committee to provide conclusions at the June Regular Board Meeting, was approved. Directors interested in being on the Ad Hoc Committee should email President Kiel.

INFORMATIONAL AGENDA ITEMS:

11. Reports:

- a. Committee Reports: Director Rickards noted the applications regarding CSA 115 from both San Miguel Fire and Lakeside Fire have been received by LAFCO. Chief Chaney noted a response should be forthcoming.

Director Vacio noted the CAL FIRE Contract Oversight Committee had met and is reviewing several issues, including Force Backs and the current training activity at Heartland Fire Training Facility. Station 19 will be posting at the new Pepper Drive location during the day as soon as the furniture arrives. Discussion was held by the Committee on tracking time E19 is covering.

Director McMillan noted the Finance Committee had met.

Director McKenna noted Force Backs are an important issue to her in relation to the Oversight Committee she sits on. She asked CAL FIRE L2881 Representative, Randy Scales, to address the Board regarding Force Backs. He is reviewing the MOU and the contract regarding this issue, and meeting with Chief Mecham and Telestaff representatives.

- b. Directors Reports: Director Vacio noted he attended the San Diego Fire Foundation auction and lunch on behalf of the District.

Director Ek noted the passing of the son of a former San Miguel battalion chief.

President Kiel noted he reviews the District's legal bills. He stated for February and March, the cost to the District of public records requests totaled \$3,717. He requests Board consensus to list the ongoing PRAR costs in the Monthly Activity Report. By Board consensus, these costs will now be listed in the Monthly Activity Report.

Director Vacio thanked Chief Kiszka for providing information on the recent fire in Spring Valley.

- c. Monthly Activity Report: Fire Chief Chaney noted the Report is included in the Agenda Packet. He also noted he had a very productive meeting with the Otay Water District regarding the Training Facility and lease agreement. Additionally, he shared there was second alarm structure fire in the District. Chief Chaney acknowledged there is a Force Back issue in the District, and work is being done to correct that issue. He stated the 72 hour work shift is not an unsafe shift, and 7,000 employees work that shift statewide. If firefighters are fatigued, they can be moved to a slower station.

President Kiel inquired if it would be possible for fatigued firefighters on Force Backs to be reassigned to a quieter station, and give the battalion chiefs the ability to make the station reassignments. Chief Chaney stated battalion chiefs already have this ability, and he will reiterate this to the chief officers.

- d. Correspondence: Chief Chaney shared thank you notes from Kempton School.
- e. Action Plan Recap:
 - None.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on May 13, 2015, at 5:30pm, held at District Headquarters.

President Kiel adjourned the meeting at 7:20pm.

Submitted by:

Nancy Roos

Administrative Assistant and
Board Recording Secretary