

***San Miguel Consolidated Fire Protection District***  
**Regular Meeting of the Board of Directors**  
**May 13, 2015**

***Minutes***

President Kiel called the meeting to order at 5:32pm.

Board Members Present: Directors Ek, Johnston, Kiel, McKenna, McMillan, and Rickards

Board Member Absent: Director Vacio

Staff Present: Fire Chief Chaney, Administrative Officer/CFO O'Dell, Battalion Chiefs Fouts, Hunt, Marugg and Menshek, Deputy Fire Marshal Morgan and Administrative Assistant Roos

**Approval of Agenda:** By Board consensus, the Agenda was approved with the following changes: Move Agenda Items 2, 9 and 10 off Consent to Action.

The Agenda for the Regular Board Meeting of May 13, 2015, was posted at District Headquarters on Friday, May 8, 2015, at 5:00pm.

**Pledge of Allegiance:** Director Rickards led the Pledge of Allegiance.

**Public Communications:** District resident, Victor Mosso, addressed the Board under General Comments regarding Agenda Item #12. Additionally, Mr. Mosso provided the Board with a handout.

**SPECIAL RECOGNITION:**

1. Fire Chief Chaney and the Board of Directors recognized Battalion Chief Deron Hunt on his promotion to Battalion Chief. A brief recess for refreshments was held from 5:35pm to 5:50pm.

**CONSENT AGENDA ITEMS:**

Upon a motion by Director Rickards, second by Director McMillan, and vote (Ek, Johnston, Kiel, McKenna, McMillan, and Rickards in favor; Vacio absent), the Consent Agenda was approved:

3. Board Member Stipend Payments.
4. Receive and File Quarterly Investment Report in Accordance with California Government Code.

5. Credit Card Expenditures Review – Fire Chief and Administrative Officer/CFO.
6. Resolution 15-4 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Establishing the Limit for Appropriations of Proceeds of Tax Subject to Limitation for Fiscal Year 2015/2016.
7. Resolution 15-5 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for Fire Suppression and Emergency Services (Crest Area) for Fiscal Year 2015/2016.
8. Resolution 15-6 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for Fire Protection and Emergency Medical Services (Bostonia Area) for Fiscal Year 2015/2016.
11. Resolution 15-9 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District to Participate in the San Diego County Fire Mitigation Fee Program.
12. Receive and File 2014 Audit Report in Accordance With the California Government Code – The Board of Directors will received and filed the District’s FY 2014 audit report.

**ACTION AGENDA ITEMS:**

2. Upon a motion by Director Rickards, second by Director McMillan, and vote (Ek, Johnston, Kiel, McKenna, McMillan, and Rickards in favor; Vacio absent), the Minutes of the Regular Meeting of April 8, 2015, were approved with the following change: Item #10, paragraph 2, line 4, change “available” to “viable” and strike “...for returning the fire suppression function to the District, ....”
9. Resolution 15-7 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for the Provision of Advanced Life Support (Paramedic/Firefighter) Engines for Fiscal Year 2015/2016. Upon a motion by Director Kiel, second by Director Johnston, and vote (Ek, Johnston, Kiel, McKenna and Rickards in favor; McMillan opposed; Vacio absent), Resolution 15-7 was approved.
10. Resolution 15-8 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Tax for Fire Suppression, Protection and Emergency Medical Response Services (Proposition E) for Fiscal Year 2015/2016. Upon a motion by Director Johnston, second by Director Rickards, and vote (Ek, Johnston, Kiel, McKenna and Rickards in favor; McMillan opposed; Vacio absent), Resolution 15-8 was approved.
13. Fire Agencies Insurance Risk Authority (FAIRA) Board Of Directors Election – Upon a motion by Director Rickards, second by Director McKenna, and vote (Ek, Johnston, Kiel, McKenna, McMillan, and Rickards in favor; Vacio absent), the Board of Directors will cast a ballot, as recommended in the Staff Report, for Bonita-Sunnyside, Fresno County,

Kentfield, Northstar, San Miguel, South Placer, and Tiburon for members of the Board of Directors of the Fire Agencies Insurance Risk Authority (FAIRA).

14. Tactical Medic Program – Upon a motion by Director Rickards, second by Director Johnston, and vote (Ek, Johnston, Kiel, McKenna, McMillan, and Rickards in favor; Vacio absent), the Tactical Medic Program will be funded for one year, in an amount not to exceed \$20,000, and with the stipulation to search for other funding sources, was approved.
15. Force Backs – Upon a motion by Director Johnston, second by Director Rickards, and vote (Johnston, Kiel and Rickards in favor; Ek, McKenna and McMillan opposed; Vacio absent), to receive quarterly reports on Force Backs, failed.

Upon a motion by Director McMillan, second by Director McKenna, and vote (Ek, McKenna and McMillan in favor; Johnston, Kiel and Rickards opposed; Vacio absent), to receive monthly reports on Force Backs, failed.

Fire Chief Chaney noted the District will provide quarterly reports on Force Backs, starting in June.

#### **INFORMATIONAL AGENDA ITEMS:**

16. Fleet Replacement Program – Battalion Chief Fouts provided a report on this topic. He distributed an Equipment Replacement Matrix to the Board.
17. Station 19/69 Pepper Drive Construction Update – Battalion Chief Hunt provided a report on this topic.
18. Reports:
  - a. Committee Reports: Director McKenna noted the Oversight Committee had met and discussed several items.

Director McMillan reported the Finance Committee will meet May 19<sup>th</sup>.

Director Johnston reported she and Directors Vacio and Rickards had met as the Ad Hoc Committee to explore viable options with outside agencies. Director Johnston requests an item be agendaized at the next Regular Meeting to vote on the timeline for the viable options letter of intent.

Director Rickards noted CSA 115 met yesterday, and CSA 69 meets tomorrow.

- b. Directors Reports: None.
- c. Monthly Activity Report: Fire Chief Chaney noted there is nothing additional to the Report.

- d. Correspondence: Chief Chaney noted several pieces of correspondence that had been received by the District.
- e. Action Plan Recap:
  - Submit the FAIRA Board vote.
  - Submit training/hiring documents to all Board members.
  - Agendize item regarding viable options timeline.

**Next Meeting:** The next meeting of the Board of Directors will be a Regular Meeting on June 10, 2015, at 5:30pm, held at District Headquarters.

President Kiel adjourned the meeting at 7:46pm.

Submitted by:

*Nancy Roos*

Administrative Assistant and  
Board Recording Secretary