

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
February 10, 2016

Minutes

President McKenna called the meeting to order at 5:32pm.

Board Members Present: Directors Ek, Johnston, Kiel, McKenna, McMillan, Rickards and Vacio

Board Member Absent: None

Staff Present: Fire Chief Howell, Administrative Officer/CFO O'Dell, Battalion Chief Hunt, Deputy Fire Marshal Morgan, Administrative Assistant Roos and Logistics Officer Camarena

Approval of Agenda: By Board consensus, the Agenda was approved with the following changes: move Agenda Items #2 and #3 from the Consent Agenda to the Action Agenda, and move Agenda Item #10 from the Action Agenda to the Informational Agenda.

The Agenda for the Regular Board Meeting of February 10, 2016, was posted at the District Headquarters on Friday, February 5, 2016, at 4:30pm.

Pledge of Allegiance: Director Rickards led the Pledge of Allegiance.

Public Communications: CAL FIRE Local #2881 representative Randy Scales addressed the Board under General Comments on Agenda Item #2 (January 13, 2016 Minutes, Item #7).

CLOSED SESSION ITEMS

President McKenna adjourned the meeting to Closed Session at 5:36pm.

1. Closed Session – Conference with Legal Counsel – Potential Litigation
(Subdivision (b) of Section 54956.9 of the Government Code)
Number of cases (Workers Compensation): 4

Reconvene to Open Session: President McKenna reconvened the meeting to Open Session at 6:03pm.

CONSENT AGENDA ITEMS:

Upon a motion by Director McMillan, second by Director Kiel, and unanimous vote, the Consent Agenda was approved:

4. Receive and File Quarterly Investment Report in Accordance with California Government Code.
5. Credit Card Expenditures Review – Fire Chief and Administrative Officer/CFO.
6. Receive and File 2015 Audit Report in Accordance With the California Government Code.

ACTION AGENDA ITEMS:

2. Upon a motion by Director McMillan, second by Director Vacio, and unanimous vote, the Minutes of the Regular Meeting of January 13, 2016, were approved with the following addition under Item #4: Directors Kiel and McMillan did not concur with the selection of the Finance Committee members.

Director Kiel asked that his comments be entered verbatim into the Minutes:

Actually, I'd like to speak on that as well. Um, and I apologize for not catching it last meeting, but the, I don't believe the Fire Suppression Outside Agency Outreach Committee is a valid committee as we were never extended an invitation to, we were never asked if we wanted to be on that committee or not, and never had an opportunity to request that. The email you sent excluded that committee, and that committee's work up to that point had been finished the prior year, and we were appointing committees for the next year. I've got a copy of your email, if you'd like, and this is also my objection to the Board Stipend. Uh, but there was not an opportunity in that email to, to ask to be on that committee so my belief is that committee is not a valid committee and it should be on next month's agenda if you want to do.... (President McKenna speaks.) I understand that. All I am saying is we didn't.... (President McKenna speaks.) I, you never gave anybody an opportunity who'd want to be in that... (President McKenna speaks.) And I don't know why that committee would not be, would be any different than the Finance Committee which also had committee members on it and continuity would have dictated it. You didn't solicit an input for it, that, and I don't believe that it, so we never had an opportunity to volunteer for that and be considered. (President McKenna speaks.) No it wasn't, I've got a copy right here. (President McKenna speaks.) I've got a copy right

here. It is not on it. Would you like to look at it? (President McKenna speaks. Director Vacio speaks.) I didn't get a chance to volunteer is the point. Nobody that was not on it got an opportunity to volunteer. You asked for, this was the list of the committees you were going to form, this was the email you sent out, and you didn't include that on this list. (President McKenna speaks.) I'm sorry, you're right. Nancy sent it out. My mistake. (President McKenna speaks. Attorney Sanchez speaks.) I'd [Director Kiel] like my comments entered into the Minutes verbatim, please.

District Counsel Joseph Sanchez stated that, in his opinion, there was nothing improper about how the Finance Committee or the Fire Suppression Outside Agency Outreach Committee were formed. There is nothing in Board policy that required that all committees be listed in emails. As far as Board policy is concerned everything was done appropriately.

3. Upon a motion by Director Vacio, second by Director Johnston, and vote (Ek, Johnston, McKenna, McMillan, Rickards and Vacio in favor; Kiel opposed), the Board Member Stipend Payments were approved.

Director Kiel asked that his comments be entered verbatim into the Minutes:

Yeah, my objection is that, once again, I don't believe that Committee was properly formed, and as such, those payments should not be made.

7. Directors Policy Manual, Policy #8 – Fund Management – Upon a motion by Director Vacio, second by Director Ek, and vote (Director Ek, Johnston, McKenna, McMillan, Rickards and Vacio in favor; Kiel opposed), changes to the Directors Policy Manual, Policy #8 – Fund Management – were approved.
8. Structural Engineer – Upon a motion by Director McMillan, second by Director Vacio, and vote (Kiel, McMillan, Rickards and Vacio in favor; Ek, Johnston and McKenna opposed), to direct the Fire Chief to obtain a minimum of 3 proposals/estimates for providing structural engineering reports for Stations 18, 19 (Pepper Drive), 21 and 23, was approved.
9. Station 21 Lease – Upon a motion by Director McMillan, second by Director Johnston, and unanimous vote, Staff is directed to renegotiate a lease with the Foundation for the Preservation of the Mount Helix Nature Theatre.

INFORMATIONAL AGENDA ITEMS:

10. Station 19 (Pepper Drive) Construction. Director Rickards provided a brief update, and by Board consensus, a second Regular Meeting will be held February 24, 2016 (5:30pm) to discuss this topic.
11. Fire Chief Howell provided a brief update on the Zone 2 Contract. Director Johnston reported she has the original agreement from 1998 between Grossmont and the State of California. President McKenna provided copies of Exhibit A dated 2003, which is a map entitled, "AMR San Diego ALS Operations Zone 1 District with Response Zones." Director Johnston confirmed this map is the same as the map with the 1998 Grossmont agreement. By Board consensus, direction was given to the Fire Chief to schedule a meeting with Mary Meadows at Grossmont, and not send a letter.
12. Reports:
 - a. Committee Reports: Director Vacio reported he will be attending the HTF Commission meeting February 11.

Director Ek noted the Finance Committee met on January 20, and no meeting will be held in February.

Director Johnston reported that the work group met regarding the microstudy. She noted some rumors had circulated, and to curtail the rumors, she provided information on what was discussed at the work group meeting. The report will be ready in 6-8 weeks.

Director Rickards noted CSA 69 meets February 11, but he and Director Ek are unable to attend. Fire Chief Howell will try to obtain the meeting Minutes so that the Board can be informed.
 - b. Directors Reports: None.
 - c. Monthly Activity Report: Fire Chief Howell provided an update on the Training Facility, and noted he attended a meeting with representatives from Skyline Church.
 - d. Correspondence: Fire Chief Howell noted correspondence had been received from a District resident.
 - e. Action Plan Recap:
 - Schedule a 2nd Regular Meeting on February 24, 2016 (5:30pm).
 - Send someone to the CSA 69 meeting or obtain minutes.
 - Obtain 3 structural engineering proposals/estimates.
 - Fire Chief Howell to schedule meeting with Grossmont and not send any written correspondence.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, February 24, 2016, at 5:30pm, at District Headquarters.

President McKenna adjourned the meeting at 8:02pm.

Submitted by:

Nancy Roos

Administrative Assistant
Board Recording Secretary