

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
March 9, 2016

Minutes

President McKenna called the meeting to order at 5:30pm.

Board Members Present: Directors Ek, Johnston, Kiel, McKenna, McMillan and Vacio

Board Member Absent: Rickards

Staff Present: Fire Chief Howell, Administrative Officer/CFO O'Dell, Finance Officer Harris, Battalion Chief Hunt, Deputy Fire Marshal Morgan, Administrative Assistant Roos and Logistics Officer Camarena

Approval of Agenda: By Board consensus, the Agenda was approved with the following changes: move Agenda Items #3 from the Consent Agenda to the Action Agenda, and move Agenda Item #7 to before the Consent Agenda.

The Agenda for the Regular Board Meeting of March 9, 2016, was posted at the District Headquarters on Friday, March 4, 2016, at 5:00pm.

Pledge of Allegiance: Director Johnston led the Pledge of Allegiance.

Public Communications: None.

CLOSED SESSION ITEMS

President McKenna adjourned the meeting to Closed Session at 5:35pm.

1. Closed Session – Conference With Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Administrative Officer/CFO O'Dell
Fire Chief Howell
Employee Organization: Unrepresented Employees: Accounting Specialist, Administrative Assistant, Deputy Fire Marshal, Finance Officer, Fire Inspector and Logistics Officer
2. Closed Session – Conference with Legal Counsel – Anticipated Litigation (Government Code § 54956.9): One case

Reconvene to Open Session: President McKenna reconvened the meeting to Open Session at 6:00pm.

7. Zone 2 Contract – Dr. Bruce Haynes, Medical Director for San Diego County EMS, and Dr. Sayone Thihalolipavan, Deputy Public Health Officer for San Diego County, addressed the Board regarding ambulance service and Zone 2. Unit Chief Tony Mecham also addressed the Board on this topic.

CONSENT AGENDA ITEMS:

Upon a motion by Director Kiel, second by Director Vacio, and vote (Ek, Johnston, Kiel, McKenna, McMillan and Vacio in favor; Rickards absent), the Consent Agenda was approved:

4. Approve Board Member Stipend Payments.

ACTION AGENDA ITEMS:

3. Upon a motion by Director McMillan, second by Director Ek, and vote (Ek, Johnston, Kiel, McKenna, McMillan and Vacio in favor; Rickards absent), the February 10, 2016 and February 24, 2016 Minutes were approved with the following changes: (a) February 10, 2016 Minutes – page 4, Item #12e, bullet point 3 – change the word “bids” to “proposals” and (b) February 24, 2016 Minutes – page 1, Item #1, line 13, change number (3) to read: “to bring the negotiated change order back to the Board for final approval and memorialization of facts in support of no competitive advantage finding” and change the last sentence of Item #1 to end “...and report back to the Board.”
5. Board Workshop – By Board consensus, the Board Workshop will be held when the Micro-Study has been completed and is ready for Board review.

INFORMATIONAL AGENDA ITEMS:

6. Station 19 (Pepper Drive) Construction.
 - a. Fire Chief Howell distributed a handout and provided a construction update.
 - b. Fire Chief Howell provided an update on expenditures.
 - c. Fire Chief Howell reported there were 33 calls into CSA 115 during January and February 2016.

Upon advice from District Counsel Joseph Sanchez, direction was given to Staff to follow District surplus property policy, and to explore if there is any interest in the existing Pepper Drive dwelling and agendize a surplus property resolution at the next Regular meeting.

8. Fire Chief Howell provided an update on the new engine purchase.

9. Reports:

- a. Committee Reports: Director Ek noted the Finance Committee will not meet on March 16.
- b. Directors Reports: President McKenna reported that Staff is working on the Micro-Study.
- c. Monthly Activity Report: Fire Chief Howell reported 2 Battalion Chiefs, Austin Browne and Joseph Navarro, were promoted within CAL FIRE to fill positions in the District.

Fire Chief Howell also reported that Battalion Chief Hunt has arranged for several truck academies in San Diego, the first to begin on April 4.

- d. Correspondence: None.
- e. Action Plan Recap:
 - Structural Analysis Reports will be followed up on.
 - Critical Path Method (CPM) will be done.
 - Chief Howell to work with CFO O'Dell on surplus property announcement.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, April 13, 2016, at 5:30pm, at District Headquarters.

President McKenna adjourned the meeting at 6:55pm.

Prepared and Submitted by:

Nancy Roos

Administrative Assistant
Board Recording Secretary