

***San Miguel Consolidated Fire Protection District***  
**Regular Meeting of the Board of Directors**  
**June 8, 2016**

***Minutes***

President McKenna called the meeting to order at 5:30pm.

Board Members Present: Directors Johnston, Kiel, McKenna, McMillan, Rickards and Vacio

Board Member Absent: Ek

Staff Present: Fire Chief Howell, Administrative Officer/CFO O'Dell, Finance Officer Harris, Battalion Chiefs Browne and Hunt, Deputy Fire Marshal Morgan, Administrative Assistant Roos and Logistics Officer Camarena

**Approval of Agenda:** By Board consensus, the Agenda was approved with the following change: Move Agenda Item 6 from Consent to Action.

The Agenda for the Regular Board Meeting of June 8, 2016, was posted at the District Headquarters on Friday, June 3, 2016, at 5:00pm.

**Pledge of Allegiance:** Fire Chief Howell led the Pledge of Allegiance.

**Public Communications:** District resident Norman Willard addressed the Board under General Comments. Former Director and District resident Jeff Nelson addressed the Board regarding Agenda Items #7 and #8, under General Comments. Former Director and District resident Criss Brainard addressed the Board regarding Agenda Items #8 and #9 under General Comments. Former Director and District resident Rick Augustine addressed the Board in favor of Agenda Item #8. District Resident Doug Perry addressed the Board under General Comments.

**SPECIAL PRESENTATION**

1. Fire Chief Howell and the Board of Directors recognized Criss Brainard and Shari Brown for their life-saving efforts at a recent incident in the District.

**CONSENT AGENDA ITEMS:**

Upon a motion by Director Rickards, second by Director McMillan, and vote (Johnston, Kiel, McKenna, McMillan, Rickards and Vacio in favor; Ek absent), the Consent Agenda was approved:

2. Approve the Minutes: Regular Meeting of May 11, 2016  
Special Meeting of May 19, 2016 (Board Workshop)
3. Approve Board Member Stipend Payments.
4. Adopt Resolution 16-7 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Establishing the Limit for Appropriations of Proceeds of Tax Subject to Limitation for Fiscal Year 2016/2017.
5. Adopt Resolution 16-8 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Requesting a Temporary Transfer of Funds from the County Treasurer, County of San Diego, for Fiscal Year 2016/2017.

**ACTION AGENDA ITEM:**

6. Upon a motion by Director Vacio, Second by Director Johnston, and vote (Johnston, Kiel, McKenna, McMillan, Rickards and Vacio in favor; Ek absent), the 2016/2017 Preliminary Budget was adopted.
7. Upon a motion by Director Kiel, Second by Director Johnston, and vote (Johnston, Kiel, McKenna, McMillan, Rickards and Vacio in favor; Ek absent), the CalPERS Lump Sum Payment instead of Monthly Payments, was approved.

**INFORMATIONAL AGENDA ITEMS:**

8. Discussion was held regarding Unit Chief Tony Mecham's handout from the May 11, 2016 Board Meeting.

Director Kiel asked that his comments regarding the projected and actual shortfalls (p. 1 of Unit Chief Tony Mecham's handout) be placed on the record, verbatim:

I would like to proceed with discussion on this item uninterrupted. So, that being said, I guess I didn't see this as an attack. I'm puzzled by that. But I'll move on. We received a handout at the last regular meeting, Ms. O'Dell? Is this yours, this is the one with the projected savings on the LG1? (CFO O'Dell speaks.) How did you come up with zero for 2016/2017 and zero for 2017/2018 savings? (CFO O'Dell speaks.) And he told you we were going to get no savings? (CFO O'Dell speaks.) Chief

Howell? (Chief Howell speaks.) Okay. (CFO O'Dell speaks). Okay. So on page 1 of Chief Mecham's report, he shows that in 2011/2012, we had a budget shortfall of 1.3 million, in 2012/2013 we had a budget shortfall of 1.6 million, and in 2013/2014 we had a projected budget shortfall of 2.1 million, so we were, in fact, hemorrhaging money. That adds up to about 5 million dollars in shortfalls in 3 years. And those shortfalls do not include the extra million a year that we now have to pay CalPERS above and beyond what we expected. So I want that in the record.

Director Johnston read portions of an article regarding Butte County's contract with CAL FIRE.

9. Discussion was held regarding the Micro Study.

President McKenna asked that no items be left unaddressed. She asked that all questions be taken and addressed now.

Director Rickards reiterated that questions should be brought up now, researched, then brought back to the Board. Additionally, he requested an Action Item be placed on the next Regular Meeting Agenda requesting review and vote on having an independent study done on returning to a stand-alone district.

President McKenna reported she will be meeting with Unit Chief Mecham soon regarding his input on the micro study.

Unit Chief Mecham addressed the Board to clarify specific questions about his document, the micro study, and the new proposed reduction in costs to the LG-1 Cooperative Agreement.

Director McMillan would like the actual property tax reductions be provided at the next Regular meeting.

Director Rickards asked to go on public record to note President McKenna requested a Special Board Meeting be held on May 25, 2016, to take a vote on returning to a stand-alone fire district. Director Kiel noted that may have been discussed in Closed Session.

Director Rickards asked that Senate Bill 239 be looked at before transitioning to Heartland Communications.

10. Station 19 (Pepper Drive):

- a. Fire Chief Howell noted the single family dwelling structure was sold for \$20,000.
- b. Fire Chief Howell reported there were no expenditures, just income from the sale of the structure.
- c. Fire Chief Howell reported there were 45 calls into CSA 115 in May. Of those 45 calls, 21 were run by E7619 and 24 by other agencies.

11. Fire Chief Howell provided an update on the Zone 2 Contract. He noted Mercy Ambulance is now staging at MVU Headquarters Complex, Station 20. He said he will begin reporting on the response times into Station 23's Eastern area.
12. Fire Chief Howell noted there is nothing new to report on the engine purchases.
13. Reports:
  - a. Committee Reports: Director Johnston noted she attended the CSA-69 meeting. She also reported the Finance Committee met this week, and noted direction was given to Staff. By Board consensus, the Finance Committee will review and report on the LG1 staffing adjustment and potential cost savings as outlined in a recent email from Chief Howell.

Director Kiel reported that a CAL FIRE Contract Oversight Committee meeting will be held in July.
  - b. Directors Reports: None.
  - c. Monthly Activity Report: Fire Chief Howell noted an arson arrest was made today in the District by Prevention Officer, Captain Kevin McCully.
  - d. Correspondence: Fire Chief Howell noted several pieces of correspondence had been received by the District.
  - e. Action Plan Recap:
    - Fire Chief Howell to report on Zone 2 response times.
    - Finance Committee tasked to review and report on Chief Howell's recent email regarding LG1 staffing changes and potential cost savings.

**Next Meeting:** The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, July 13, 2016, at 5:30pm, at District Headquarters.

President McKenna adjourned the meeting at 8:42pm.

Prepared and Submitted by:

*Nancy Roos*

Administrative Assistant  
Board Recording Secretary