

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
July 27, 2016

Minutes

President McKenna called the meeting to order at 5:30pm.

Board Members Present: Directors Ek, Johnston, Kiel, McKenna, McMillan, Rickards and Vacio

Board Member Absent: None

Staff Present: Fire Chief Howell, Administrative Officer/CFO O'Dell, Battalion Chief Browne, Deputy Fire Marshal Morgan, and Administrative Assistant Roos

Approval of Agenda: By Board consensus, the Agenda was approved with the following changes: Move Agenda Item #2 to after Agenda Item #5.

The Agenda for the Regular Board Meeting of July 27, 2016, was posted at the District Headquarters on Friday, July 22, 2016, at 5:00pm.

Pledge of Allegiance: Director Vacio led the Pledge of Allegiance.

Public Communications: President McKenna read an email from East County Magazine Editor, Miriam Raftery, regarding media relations and the unfilled San Miguel PIO position. CAL FIRE Captain Kendal Bortisser addressed the Board on PIO services provided through the Cooperative Agreement. District resident and former Director Jeff Nelson addressed the Board under General Comments on Agenda Items #3 and #4. Mr. William O'Connor addressed the Board under General Comments on Agenda Item #5.

CLOSED SESSION

President McKenna adjourned the meeting to Closed Session at 5:42pm.

1. Closed Session – Conference With Labor Negotiators (§54957.6)
 - Agency Negotiators: Administrative Officer/CFO O'Dell
Joseph Sanchez, Attorney
 - Employee Organizations: Former members of Firefighters of San Miguel Local 1434 subject to the terms of the Transitional MOU dated September 25, 2012

Former Unrepresented Division Chiefs of San Miguel Consolidated Fire Protection District (“District”) subject to the terms of the Transitional MOU dated October 10, 2012

Former members of Fire Management Association of District subject to the terms of the Transitional MOU dated September 25, 2012

Former Unrepresented Administrative Specialist-Finance of District subject to the terms of the Transitional MOU dated October 10, 2012

Reconvene to Open Session: President McKenna reconvened the meeting to Open Session at 6:03pm. She noted the Board will return to Closed Session at the end of Open Session.

ACTION AGENDA ITEMS:

3. John Traylor, LAFCO Local Government Consultant, and Joe Serrano, LAFCO Local Government Analyst, addressed the Board and summarized the outcome of the recent meeting held on July 8. They noted a letter will be sent next week deeming the CSA 115 applications Incomplete. Lakeside Interim Fire Chief Scott Walker addressed the Board regarding the applications and provided a brief history.

Upon a motion by Director Rickards, second by Director Ek, and unanimous vote, direction to the Ad Hoc CSA 115 Committee to meet with representatives from LAFCO and Lakeside Fire District to further explore possibilities of a joint CSA 115 annexation and to include funding discussions, and then return to the full Board with information after 1-2 meetings, passed.

4. Discussion and action to stop development of the Station 19 fire station (Pepper Drive) pending results of discussions with Lakeside Fire District regarding CSA-115, was Tabled to a future meeting.
5. Upon a motion by Director McKenna, second by Director Vacio, and unanimous vote, to accept the Transitional Consultant “Professional Services Agreement” as is, passed.

By Board consensus, the Minimum Qualifications document was accepted with the following change: bullet point #4 – change \$20 million to \$15 million.

Upon a motion by Director Kiel, second by Director McMillan, and vote (Ek, Johnston, Kiel, McMillan, Rickards and Vacio in favor; McKenna opposed), to have the Transitional Consultant application period be approximately 2 weeks, passed.

2. Upon a motion by Director McKenna, second by Director Rickards, and unanimous vote, the purchase of Fire Prevention vehicle passed.

INFORMATIONAL AGENDA ITEMS:

6. Review of updated Micro-Study – CFO O’Dell addressed the Board and provided information about the changes in the Micro-Study.

Action Plan Recap: Schedule San Miguel / Lakeside Fire / LAFCO meetings regarding CSA 115, and agendize to a future meeting.

CLOSED SESSION

President McKenna adjourned the meeting to Closed Session at 8:57pm.

1. Closed Session – Conference With Labor Negotiators (§54957.6)
Agency Negotiators: Administrative Officer/CFO O’Dell
Joseph Sanchez, Attorney

Employee Organizations: Former members of Firefighters of San Miguel Local 1434 subject to the terms of the Transitional MOU dated September 25, 2012

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Reconvene to Open Session: President McKenna reconvened the meeting to Open Session at 9:42pm. She noted direction was given to Staff.

Next Meeting: The next meeting of the Board of Directors will be a Special Meeting on Monday, August 8, 2016, at 1:00pm, at District Headquarters.

President McKenna adjourned the meeting at 9:43pm.

Prepared and Submitted by:

Nancy Roos

Administrative Assistant
Board Recording Secretary