

San Miguel Consolidated Fire Protection District
Special Meeting of the Board of Directors
September 14, 2016

Minutes

President McKenna called the meeting to order at 1:00pm.

Board Members Present: Directors Ek, Johnston, Kiel, McKenna and Vacio

Board Member Absent: Rickards

Staff Present: Fire Chief Howell, Administrative Officer/CFO O'Dell, Finance Officer Harris, Battalion Chiefs Browne and Hunt, Deputy Fire Marshal Morgan, and Administrative Assistant Roos

Approval of Agenda: By Board consensus, the Agenda was approved.

The Agenda for the Special Board Meeting of September 14, 2016, was posted at the District Headquarters on Friday, September 9, 2016, at 5:00pm.

Pledge of Allegiance: Director Vacio led the Pledge of Allegiance.

Public Communications: District resident Jeff Nelson addressed the Board regarding Agenda Item #3 under General Comments. District resident Charlene Ayers addressed the Board regarding Agenda Item #3 under General Comments. District resident Kim Raddatz addressed the Board regarding Agenda Items #13 and 18d under General Comments.

SPECIAL PRESENTATION

1. Fire Chief Howell and the Board of Directors recognized Firefighter/Paramedic Fred D'Acquisto for his life-saving efforts at a recent incident.

AGENDA ITEMS

2. Resignation and Vacancy – Discussion was held regarding Dan McMillan's letter of resignation dated August 16, 2016. Upon a motion by Director Kiel, second by Director Ek, and vote (Ek, Johnston, Kiel, McKenna and Vacio in favor; Rickards absent), it was agreed to accept the District's Legal Counsel recommendation to leave Dan McMillan's seat vacant until it is filled through the November election process.
3. Budget Workshop – 2016/2017 Fiscal Year Budget – The Board of Directors held a budget workshop. Finance Officer Harris noted 2 additions had been made to the final

budget: the addition of rescue airbags (\$7,000, p. 10), and Holmatro rescue equipment (\$50,000, p. 25). It was noted that a staff report and Board approval will be needed before any \$50,000 expenditure occurs.

4. Prior to the Closed Session Agenda Item #5, the Board identified Fire Chief Howell as Agency Negotiator, the real property which the negotiations concern at 10105 Vivera Way, La Mesa, California 91941, and the persons/entity with whom its negotiators may negotiate as the Mt. Helix Park Foundation, in regard to negotiation of Lease Price and Terms of Payment.

CLOSED SESSION

President McKenna adjourned the meeting to Closed Session at 1:40pm.

5. Closed Session – Conference With Real Property Negotiator (§54956.8)
Property : 10105 Vivera Way, La Mesa, California 91941
Agency Negotiator: Fire Chief Howell
Negotiation Parties: Mt. Helix Park Foundation
Under Negotiation: Lease Price and Terms of Payment
6. Closed Session – Conference With Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Administrative Officer/CFO O’Dell
Fire Chief Howell
Employee Organization: Unrepresented Employees: Accounting Specialist,
Administrative Assistant, Deputy Fire Marshal,
Finance Officer, Fire Inspector and Logistics
Officer
7. Closed Session – Conference With Labor Negotiators (§54957.6)
Agency Negotiators: Administrative Officer/CFO O’Dell
Joseph Sanchez, Attorney

Employee Organizations: Former members of Firefighters of San Miguel
Local 1434 subject to the terms of the Transitional
MOU dated September 25, 2012

Former Unrepresented Division Chiefs of San
Miguel Consolidated Fire Protection District
(“District”) subject to the terms of the Transitional
MOU dated October 10, 2012

Former members of Fire Management Association
of District subject to the terms of the Transitional
MOU dated September 25, 2012

Former Unrepresented Administrative Specialist-
Finance of District subject to the terms of the
Transitional MOU dated October 10, 2012

Reconvene to Open Session: President McKenna reconvened the meeting to Open Session at 2:52pm, and noted direction was given.

CONSENT AGENDA ITEMS

Upon a motion by Director Johnston, second by Director Vacio, and vote (Ek, Johnston, Kiel, McKenna and Vacio in favor; Rickards absent) the Consent Agenda was approved.

8. Approve the Minutes: Special Meeting of August 8, 2016
Regular Meeting of August 10, 2016
9. Approve Board Member Stipend Payments.

ACTION AGENDA ITEMS:

10. Next Generation Regional Communications System (RCS) – Upon a motion by Director Kiel, second by Director Vacio, and vote (Ek, Johnston, Kiel, McKenna and Vacio in favor; Rickards absent) to accept Option 2 in the Finance Committee Report, to sign a payment agreement with the County of San Diego where the District agrees to pay the County \$24.50 per radio (128 radios) each month beginning July 1, 2017, for 15 years, or until the District is no longer a party to the NextGen RCS Agreement, was approved.
11. Ordinance 2016-1 (First Reading) – An Ordinance of the Board of Directors of the San Miguel Consolidated Fire Protection District Which Adopts the California Fire Code, 2016 Edition, and 2015 International Fire Code With Certain Amendments, Additions, and Deletions and Repealing Ordinance 2013-1. The Board of Directors will consider adopting the First Reading of Ordinance 2016-1. Upon a motion by Director Kiel, second by Director Johnston, and vote (Ek, Johnston, Kiel, McKenna and Vacio in favor; Rickards absent), the Board of Directors approved the first reading, by title only, of Ordinance 2016-1. The Second Reading and Public Hearing will be agendized for the October 12, 2016, Board Meeting.
12. Public Hearing – 2016/2017 Fiscal Year Final Budget – President McKenna opened the public hearing at 2:56pm to invite comments and questions from the audience. President McKenna noted no public comment was forthcoming, and closed the public hearing at 2:56pm. Upon a motion by Director Johnston, second by Director Vacio, and vote (Ek, Johnston, Kiel, McKenna and Vacio in favor; Rickards absent), to accept the 2016/2017 fiscal year final budget with the changes agreed to in the Budget Workshop and Closed Session, was approved.

13. The Board of Directors discussed topics to be included in the Transitional Consultant monthly reports, and by Board majority (Director Kiel opposed), a transition oversight committee will not be appointed.

INFORMATIONAL AGENDA ITEMS:

14. Station 19 (Pepper Drive):
 - a. Fire Chief Howell noted that road permitting has been granted, and infiltration testing is occurring this week. The house structure has been removed. He also reported that there will be a joint San Miguel/Lakeside Fire CSA-115 application submission to LAFCO. Director Kiel asked to go on record that he is against this. Chief Howell reported he met with Lakeside Fire regarding CSA-115, and he has a map that divides the CSA 115 area at Pepper Drive, and the Lakeside Board agreed to this at their meeting last night.
 - b. Fire Chief Howell reported he, along with Directors Ek and Rickards, has a meeting scheduled with Supervisor Jacob to visit sites and discuss any issues before construction begins.
 - c. Fire Chief Howell reported there were 40 calls into CSA 115 in August. Of those 40 calls, 2 were run by E7619 and 38 by other agencies.
15. Fire Chief Howell noted Mercy Ambulance is still at the 14 minutes response time. He reported that he is developing a Pass Through Agreement for both Mercy and AMR for Zone 2.
16. Fire Chief Howell noted that he and Director Vacio went to Sioux Falls, South Dakota to the Spartan factory to do the pre-paint inspection on the new engines. Director Vacio provided a brief report and noted the engines are scheduled to be delivered to Anaheim after a final inspection at Spartan on October 3rd.
17. Fire Chief Howell reported that he received a letter from San Diego Fire Authority Director Herman Reddick and Fire Chief Tony Mecham regarding the Training Facility. The letter advises that there is current a hold on the project because of storm water requirements.
18. Reports:
 - a. Committee Reports: Director Ek reported he attended his first CSA 69 meeting. He also reported the Finance Committee met and requested the cell tower contract be agendized in order for the Board to take possible action on cancelling the contracts.
 - b. Directors Reports: President McKenna noted that she and Fire Chief Howell will be attending the upcoming GMIA Forum.

Fire Chief Howell reported that the ISO rating for our District will be released in approximately 180 days.

- c. Monthly Activity Report: Fire Chief Howell noted the solar panel contract and amendment has been signed and installation is scheduled to begin on December 26.
- d. Transitional Consultant Report: Transitional Consultant Criss Brainard reported he has developed a 120 day matrix for returning to a stand-alone District. The January 1 date can no longer be done, but any transition date beyond that is feasible. Mr. Brainard also noted he is working on updating the District's job descriptions, policies and procedures, Firefighter Bill of Rights and training objectives. Additionally, he is reviewing dispatch service possibilities. He reported more than 200 letters of interest have been received.

Fire Chief Howell stated he has been directed to steer all inquiries to CAL FIRE Unit Chief Tony Mecham.

It was reported that a letter was received from CAL FIRE Director Ken Pimlott stating that CAL FIRE resources will not be redirected to assist with the transition at any earlier date than the 1 year notice, as required in the Contract. Mr. Pimlott also stated in his letter that should resources become available, he would entertain approving an earlier transition date.

- e. Correspondence: Fire Chief Howell noted several pieces of correspondence were received.
- e. Action Plan Recap:
 - Agendize cell tower contract possible cancellation.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, September 28, 2016, at 5:30pm, at District Headquarters.

President McKenna adjourned the meeting at 4:13pm.

Prepared and Submitted by:

Nancy Roos

Administrative Assistant
Board Recording Secretary