

San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
October 11, 2017

Minutes

President McKenna called the meeting to order at 5:30pm.

Board Members Present: Directors Kiel, McKenna, Nelson, Raddatz and Rickards

Board Member Absent: Ek and Vacio

Staff Present: Fire Chief Brainard; Deputy Chief Marugg; Battalion Chiefs Browning, Fuller and Lawler; Administrative Officer/Finance Officer Harris; Administrative Assistant Roos

Approval of Agenda: By Board consensus, the Agenda was approved.

The Agenda for the Regular Meeting of October 11, 2017, was posted at the District Headquarters on Friday, October 6, 2017, at 5:00pm.

Pledge of Allegiance: Director Kiel led the Pledge of Allegiance.

Public Communications: Engineer Mike Hays addressed the Board under General Comments.

SPECIAL RECOGNITION

1. The Board of Directors and the Fire Chief recognized the appointment of Deputy Chief James Marugg.

CONSENT AGENDA ITEMS

Upon a motion by Director McKenna, second by Director Rickards, and vote (Kiel, McKenna, Nelson, Raddatz and Rickards in favor; Ek and Vacio absent) the Consent Agenda was approved.

2. Approve the Minutes: Regular Meeting of September 13, 2017.
3. Approve Board Member Stipend Payments.
4. Resolution 17-14 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Adopting a Revised Salary Schedule.

5. EMS Conference – Approve Fire Chief attendance at the 2018 EMS Today Conference (no cost to the District).

ACTION AGENDA ITEM:

6. Firefighter/Paramedic Resource Pool Memorandum of Understanding – Upon a motion by Director Raddatz, second by Director Nelson, and vote (Kiel, McKenna, Nelson, Raddatz and Rickards in favor; Ek and Vacio absent) the Firefighter/Paramedic Resource Pool MOU was approved.

INFORMATIONAL AGENDA ITEMS:

7. Ten-year Revenue Report (requested by Director Nelson). Administrative Officer/Finance Officer Harris provided a handout to the Board. A brief report was provided by Director Nelson.
8. Station Relocation Consultant – Scope of Work (requested by Director Kiel). The Scope of Work for the Station Relocation Consultant was confirmed, and Chief Brainard provided a handout to the Board. This item will be added to the November 8th Agenda, if needed.
9. CSA 115 Update. Chief Brainard noted there is nothing to report, but he should have information to bring forward at the November 8th Regular Meeting.
10. Operations Division Update. Chief Brainard reported the San Miguel Firefighters Association is now officially recognized by the District.

Chief Brainard noted OES has agreed to a contract for rig OES 292 to be housed in the San Miguel Fire District's fleet.

Chief Brainard reported on the Canyon Fire that occurred on September 24, and hazardous materials and health exposures that occurred during that fire response. He noted steps that are being taken to avoid possible health and safety risks in the future, including the County providing Hep A vaccinations to homeless communities.

Chief Brainard noted the RCCP will be providing flu shots to all personnel in the next few weeks, free of charge to the District. President McKenna asked that the following comments be entered into the record verbatim:

(Chief Brainard): "I asked Rod [Ballard] to be here tonight, but unfortunately, he had a family emergency, to provide comment about, quite frankly, the work and what's been going on in San Miguel since July 12th as far as EMS and quality assurance and training and communication and reports and documentation, and he had nothing but glowing remarks. But just to highlight three, a

significant improvement in documentation, a definite increase in consistency with management, particularly the three battalion chiefs and Marugg, and then he says that it's very apparent that, since July 12th, the men and women aboard these apparatus have a much higher appearance, and this is his words, of ownership and care for the public."

Chief Brainard reported on a recent response to an airplane crash in El Cajon.

Chief Brainard answered questions regarding warranty fleet repairs. Director Rickards requested preliminary costs for certain fleet repairs, if any, be presented at the next meeting.

11. Reports:

- a. Committee Reports: None.
- b. Directors Reports: Director Nelson reported he met recently with Assemblyperson Todd Gloria.

Director Raddatz noted he attended 3 of 4 San Miguel Fire Station Open Houses.

President McKenna attended the Station 19 Pancake Breakfast and the Station 22 Open House.

- c. Monthly Activity Report: Fire Chief Brainard is meeting with Omega and will be able to provide the call information in the Monthly Activity Report next month.
- d. Association of San Miguel Firefighters Communications: Vice President Ron Quinlan provided an update on several activities that the Association is involved in. He noted there will be a Pancake Breakfast at Station 21 in November.
- e. Correspondence: none.
- f. Action Plan Recap:
 - Re-agendize Station Relocation Consultant Scope of Work, if necessary.
 - Provide preliminary costs and timeline for certain fleet repairs at next meeting.
 - Include verbatim comments from Rod Ballard, Manager of the RCCP.
 - Provide District run reports at next meeting.

Prior to the Closed Session, the Board held an open and public session to identify its negotiators, the real property which the negotiations may concern, and the persons with whom its negotiators may negotiate. Regarding Item #1, identified as Agency Negotiator is Fire Chief Brainard, Negotiation Party is property owner Trevor Jenson, and Under Negotiation is the price and terms of payment. Regarding Item #2, identified as Agency Negotiator is Fire Chief Brainard,

Negotiation Party is Scott Brown, and Under Negotiation is the price and terms of payment. Regarding Item #3, identified as Agency Negotiator is Fire Chief Brainard, Negotiation Party is McKee Properties, and Under Negotiation is the price and terms of payment. The District's consultant for real properties, George Tockstein, participated in Closed Session for all real property discussions.

CLOSED SESSION

President McKenna adjourned the meeting to Closed Session at 5:37pm.

12. Closed Session – Conference With Real Property Negotiator (Government Code §54956.8)
Property: APN 387-142-36-00
Agency Negotiator: Fire Chief Brainard
Negotiation Parties: Trevor Jenson
Under Negotiation: Price and Terms of Payment

13. Closed Session – Conference With Real Property Negotiator (Government Code §54956.8)
Property: APN 388-202-24-00
Agency Negotiator: Fire Chief Brainard
Negotiation Parties: Scott Brown
Under Negotiation: Price and Terms of Payment

14. Closed Session – Conference With Real Property Negotiator (Government Code §54956.8)
Property: APN 388-291-24-00
Agency Negotiator: Fire Chief Brainard
Negotiation Parties: McKee Properties
Under Negotiation: Price and Terms of Payment

Reconvene to Open Session: President McKenna reconvened the meeting to Open Session at 7:34pm.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, October 25, 2017, at 5:30pm, at District Headquarters.

President McKenna adjourned the meeting at 7:34pm.

Prepared and Submitted by:

Nancy Roos

Administrative Assistant and
Board Recording Secretary