

San Miguel Fire & Rescue
Regular Meeting of the Board of Directors
December 13, 2017

Minutes

President McKenna called the meeting to order at 5:30pm.

Board Members Present: Directors Ek (departed at 7:55pm), Kiel, McKenna, Nelson, Raddatz, Rickards and Vacio

Board Member Absent: None

Staff Present: Fire Chief Brainard, Deputy Chief Marugg, Battalion Chief Browning, and Administrative Assistant Roos

Approval of Agenda: By Board consensus, the Agenda was approved with the following change: Move Agenda Item #8 to before Agenda Item #5.

The Agenda for the Regular Meeting of December 13, 2017, was posted at the District Headquarters on Friday, December 8, 2017, at 5:00pm.

Pledge of Allegiance: Administrative Assistant Roos led the Pledge of Allegiance.

Public Communications: None.

CONSENT AGENDA ITEMS

Upon a motion by Director McKenna, second by Director Vacio, and unanimous vote, the Consent Agenda was approved.

1. Approve the Minutes: Regular Meeting of November 8, 2017.
2. Approve Board Member Stipend Payments.

ACTION AGENDA ITEMS

3. Resolution 17-15 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Delegating Authority to the Fire Chief to Receive Bids and Award a Contract for the San Miguel Fire Station 19 Relocation Project to the Lowest Responsible Bidder. Upon a motion by Director Nelson, second by Director McKenna, and unanimous vote, Resolution 17-15 was approved.

4. Board Officers – Director’s Policy 2.1 states that the Board of Directors shall elect its officers each year at the December Regular Meeting.

President: Director McKenna nominated Director Raddatz. Director Nelson nominated Director Rickards. By roll call majority vote, Director Raddatz was appointed Board President.

Vice President: Director Raddatz nominated Director McKenna. By roll call majority vote, Director McKenna was appointed Board Vice President.

Secretary: Director McKenna nominated Director Vacio. By roll call majority vote, Director Vacio was appointed Secretary.

5. OPEB Presentation – Partner Isabel Safie, from Best, Best & Krieger provided a presentation on OPEB.

CLOSED SESSION

President McKenna adjourned the meeting to Closed Session at 5:43pm.

8. Closed Session – Conference with Legal Counsel – Potential Litigation
(Subdivision (b) of Section 54956.9 of the Government Code)
Number of cases: 1

Reconvene to Open Session: President McKenna reconvened the meeting to Open Session at 6:18pm.

INFORMATIONAL AGENDA ITEMS:

6. CSA 115/LAFCO Application Update. Chief Brainard provided an update on the LAFCO application.

7. Reports:

- a. Committee Reports: Director Vacio reported he attended the CSA-69 and HCFA meetings. Diane McClarty of HCFA is retiring. He also attended the HTFA meeting. Additionally, Director Vacio thanked Chief Brainard for cutting his vacation short to return to the District because of the fires.

Director Nelson reported he attended Senator Joel Anderson’s holiday gathering, and was able to discuss the District with the Senator, who was supportive.

- b. Directors Reports: Director Raddatz reported he attended the multi-company drill held at Valhalla High School.

Director McKenna noted she attended the San Miguel Firefighters Foundation East County Toy Drive.

- c. Monthly Activity Report: Fire Chief Brainard provided an update on the Regional and Public Safety Training Center. He reported the transfer to CAL FIRE will be happening soon.

Fire Chief Brainard noted all crews have completed the Sexual Harassment Prevention Training.

Fire Chief Brainard also reported that there are several San Miguel crews still on strike teams.

Fire Chief Brainard requested that Station 19 (Clarendon location) be agendized to discuss what to do with that property.

- d. Association of San Miguel Firefighters Communications: Vice President Ron Quinlan provided an update on several activities that the Association is involved in. He requested that a written thank you be sent to Valhalla High School for use of their property in the recent drill.
- e. Correspondence: Chief Brainard reported several thank you notes and letters have been received from people throughout the state for our strike team assistance with the fires.
- f. Action Plan Recap:
- Agendize to a future meeting Station 19 (Clarendon location).

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, December 27, 2017, at 5:30pm, at District Headquarters.

Director McKenna adjourned the meeting at 7:56pm.

Prepared and Submitted by:

Nancy Roos

Nancy Roos
Administrative Assistant and
Board Recording Secretary