

San Miguel **Fire & Rescue**

Regular Meeting of the Board of Directors February 14, 2018

Minutes

President Raddatz called the meeting to order at 5:32 pm and requested a Moment of Silence for the victims of the school shooting in Florida.

Board Members Present: Directors Ek, Kiel, McKenna, Nelson, Raddatz, Rickards, and Vacio

Staff Present: Fire Chief Brainard; Administrative Officer/Finance Officer Harris;
Administrative Assistant Rians

Approval of Agenda: By Board consensus, the Agenda was approved with the following changes: Agenda Item #7: removal of item regarding purchase of Zoll X Series Cardiac Monitors; Agenda Item #15: Conference with Legal Counsel – Potential Litigation will not be covered in Closed Session.

The Agenda for the Regular Meeting of February 14, 2018, was posted at the District Headquarters on Friday, February 9, 2018, at 5:00pm.

Pledge of Allegiance: Director Ek led the Pledge of Allegiance.

Public Communications: Captain Kurt Fryling spoke as a San Miguel Firefighter and constituent of the District. He commended staff and Board for their dedication, then presented each Director with a new name plaque for the dais.

CONSENT AGENDA ITEMS

Upon a motion by Director Rickards, second by Director Kiel, and vote (Unanimously in favor) the Consent Agenda was approved.

1. Approve the Minutes: Regular Meeting of December 13, 2017.
2. Approve Board Member Stipend Payments.
3. Receive and File Quarterly Investment Report in Accordance with California Government Code.
4. Credit Card Expenditures Review

5. Approve Combined Tax Report submitted by SCI Consulting Group.

ACTION AGENDA ITEM

6. Structure Fire and Multi-Unit responses to Donovan Prison – At the March 8, 2017 Board Meeting, direction was given to notify CAL FIRE that San Miguel would no longer respond to state prisons. When San Diego Fire Department (SDFD) and Chula Vista Fire Department (CVFD) decided not to respond to state prisons, this gap in coverage caused San Miguel Engines 14 and 16 to respond to Donovan State Prison, as the next closest unit, whenever County Station 38 was not available. With SDFD and CVFD now agreeing to multi-unit responses to these state prisons, it is anticipated very few, if any, responses. Chief Brainard clarified that San Miguel will not be listed on the initial run card, and he expects San Miguel would only be utilized in Third Alarm situations, occurring at an estimated one time per year. Upon a motion by Director McKenna, second by Director Nelson, and vote (Unanimously in favor) to allow Multi-Unit responses to Donovan Prison, was approved.
7. Zoll X Series Cardiac Monitors – Pulled from Agenda per Chief Brainard.
8. District Financial CSA 115 Subject Matter Expert – Upon a motion by Director McKenna, second by Director Vacio, and vote (Unanimously in favor) to continue contract for Darilyn O’Dell as a District Financial CSA 115 Subject Matter Expert, was approved. A revised copy of the contract will be e-mailed to the Board.
9. Resolution 18-1 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Declaring a Certain Asset of the District to be Surplus and Authorizing Disposal of Said Asset. Upon a motion by Director Vacio, second by Director Ek, and vote (Unanimously in favor) to approve resolution 18-1 with the removal of the language allowing the Fire Chief to execute any and all documents for the surplus of the property, was approved.
10. Board Commissions/Committees Representation – By Presidential appointment and Board roll call majority vote, the following representatives were appointed to various commissions and committees:

Participating Agency Representatives:

Heartland Training Facility Authority Commission: Director Nelson, Ek (alternate)

Heartland Communications: Director Vacio, Ek (alternate)

CSDA, San Diego Chapter: Director Rickards, Vacio (alternate)

CSA 69: Director Vacio, Nelson (alternate)

CSA 115 – Director Ek, Rickards (alternate)

Ad Hoc Committees:

FAIRA Representative: Fire Chief Brainard, Administrative Officer/Finance Officer Harris (alternate)

PASIS Representative: Administrative Officer/Finance Officer Harris, Fire Chief Brainard (alternate)

Strategic Plan/Board Policy: Directors McKenna, Director Nelson, and Raddatz

Fire Chief Recruitment Committee: Directors McKenna, Raddatz, and Vacio

Negotiating: Directors Ek, Raddatz, and Rickards

Standing Committees:

Finance: Directors McKenna, Nelson, and Raddatz

INFORMATIONAL AGENDA ITEMS:

11. CSA 115/LAFCO Application Update. Chief Brainard provided an update on the LAFCO application.

12. Reports:

- a. Committee Reports: Director Vacio reported that Heartland Training Facility would spend \$50,000 to retile their current burn building, as the previous bid for a new building has doubled from \$500,000 to \$1,000,000.

Director Vacio also reported that he was not in attendance for the last CSA 69 meeting.

- b. Directors Reports: President Raddatz reported that receiving information for community events has not been consistent. Administrative Assistant Rians will work with the Association of San Miguel Firefighters to streamline communications via email distribution lists.

Director Nelson reported that he attended the barbeque at Station 21 and commended the Association of San Miguel Firefighters.

Director Nelson also noted that the work done of behalf of the Hauer family was very nice and the gifting of the new van was well attended.

Director Nelson reported he attended the Retirees Breakfast at Station 22.

Director Vacio commended the Association of San Miguel firefighters for the work done on behalf of the Hauer family.

Director Vacio noted a significant improvement in teamwork and communication between San Miguel, CAL FIRE, Heartland Communications, and Monte Vista dispatch.

- c. Monthly Activity Report: Fire Chief Brainard reported meeting with AMR regarding our EMS contracts and requesting an allowance for CPI adjustments. The allowance moving forward is \$808,000.00 (previously \$705,000.00) as well as a back adjustment of \$189,000.00

Fire Chief Brainard estimates the training facility on Campo Rd. should be ready to transfer over to the San Diego County Fire Authority in March 2018.

Fire Chief Brainard provided an update on temporary Station 19 with input from consultant George Tockstein. Mr. Tockstein reported a savings of nearly \$15,000 by utilizing an existing water meter that was located on the site. With construction approximately 6 weeks behind schedule, temporary Station 19 is anticipated to be operational and move-in ready mid-to-late March 2018.

Fire Chief Brainard commended Captain Kurt Fryling and crew on a recent vehicle fire call. Captain Fryling's quick decision-making contributed to an extremely positive outcome.

- d. Association of San Miguel Firefighters Communications: President Kurt Fryling discussed the Team established for negotiations and the development of a MOU.

Chair: Captain Mike Christiansen
Captains Representative: Captain Tobin Riley
Engineers Representative: Engineer Mike Hays
Firefighters/Paramedics: Firefighter/Paramedic Eric Benton

A request has been submitted by the Battalion Chiefs to join the Association of San Miguel Firefighters and has been accepted by the Association. If granted by the Board, a representative will be added for the Battalion Chiefs.

He also discussed functions throughout the District including a community barbeque in Mt. Helix, Fundraising efforts for the Hauer Family, and a Retiree Breakfast.

Two members of the Association attended a Peer Support Symposium hosted by the Chula Vista Fire Department. Director Vacio commented that PTSD is becoming an ongoing topic in the Cal Chief's meetings.

- e. Correspondence: Fire Chief Brainard shared “Thank You” notes and cards, including those from outside agencies acknowledging our assistance with recent wildfires.
- f. Action Plan Recap:
 - Administrative Assistant Rians will work on establishing distribution lists to better deliver news regarding community events.
 - District Financial CSA 115 Subject Matter Expert – Revised copy of contract to be e-mailed to the Board.
 - Revise Resolution 18-1 language.

CLOSED SESSION

President Raddatz adjourned the meeting to Closed Session at 7:07 pm.

13. Closed Session – Conference With Labor Negotiator (Government Code §54957.6)

Agency Negotiators:	Fire Chief Brainard Joseph Sanchez
Employee Organization:	Association of San Miguel Firefighter’s

14. Closed Session – Conference With Labor Negotiator (Government Code §54957.6)

Agency Negotiators:	Fire Chief Brainard Joseph Sanchez
Employee Organization:	Unrepresented Employees: Battalion Chiefs

Reconvene to Open Session: President Raddatz reconvened the meeting to Open Session at 7:50 pm, and reported no action taken during Closed Session.

Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, March 14, 2018, at 5:30pm, at District Headquarters.

President Raddatz adjourned the meeting at 7:52 pm.

Prepared and Submitted by:

Shayna Rians

Shayna Rians
Administrative Assistant
Board Recording Secretary