

**San Miguel Consolidated Fire Protection District
Special Meeting of the Board of Directors
March 28, 2018**

Minutes

President Raddatz called the meeting to order at 10:02 am.

Board Members Present: Directors Ek, McKenna, Nelson, Raddatz, Rickards, and Vacio

Board Member Absent: Director Kiel

Staff Present: Fire Chief Brainard; Administrative Officer/Finance Officer Harris
and Administrative Assistant Rians

Approval of Agenda: By Board consensus, the Agenda was approved with the following changes: Agenda items #3 and #2 swapped so Contractor Tockstein could present on Temporary Station 19 and not be required to stay for the duration of the meeting.

The Agenda for the Regular Meeting of February 14, 2018, was posted at the District Headquarters on Monday, March 26, 2018, at 10:00 am.

Pledge of Allegiance: Director Rickards led the Pledge of Allegiance.

Public Communications: None

CONSENT AGENDA ITEMS

Upon a motion by Director Rickards, second by Director McKenna, and unanimous vote (Kiel absent) the Consent Agenda was approved.

1. Approve Resolution 18-3 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Identifying Surplus Vehicles, Authorizing their Liquidation.

ACTION AGENDA ITEM

2. Change Order Request for Station 19 Site Preparation Contract – Fire Chief Brainard explained that large rocks have been discovered while excavating the ground in preparation of laying asphalt at the new Temporary Station 19. The removal of these rocks could be costly and could possibly delay work at the site. By laying concrete instead of asphalt, the ground would only need to be excavated at approximately ½ the depth necessary for asphalt.

Upon a motion by Director McKenna, second by Director Nelson, and unanimous vote (Kiel absent), the change order was approved.

3. Purchase of Apparatus – Fire Chief Criss Brainard presented new information that the District had an additional option in financing of two new apparatus through the San Diego Firefighters Federal Credit Union.

Upon a motion by Director Raddatz, second by Director Nelson, and unanimous vote (Kiel absent), the Board approves to purchase one apparatus and finance the second new apparatus, with a special meeting scheduled Monday, April 2, 2018 at 9:00 am to add an option to Resolution 18-4 regarding the finance options for said apparatus.

4. Public Hearing – 2017/2018 Fiscal Year Amended Budget – Director Raddatz opened the public hearing at 10:40am. With no public comment, the public hearing was closed at 10:40 am. Additionally, there was no Board discussion on the matter. Administrative Officer/Finance Officer Harris provided a synopsis of the amended budget, noting the only change was to show funds for the purchase of one apparatus budgeted for this fiscal year.

Upon a motion by Director Vacio, second by Director Rickards, and unanimous vote (Kiel absent), the amended budget for FY 2017/2018 was adopted.

Next Meeting: The next meeting of the Board of Directors will be a Special Meeting on Monday, April 02, 2018, at 9:00 am, at District Headquarters.

President Raddatz adjourned the meeting at 10:44 am.

Prepared and Submitted by:

Shayna Rians

Shayna Rians
Administrative Assistant
Board Recording Secretary