

**San Miguel Consolidated Fire Protection District  
Regular Meeting of the Board of Directors  
June 27, 2018**

*Minutes*

President Raddatz called the meeting to order at 5:33 pm.

Board Members Present: Directors Ek, Kiel (arrived at 5:47 pm), McKenna, Nelson, Raddatz and Rickards

Board Members Absent: Director Vacio

Staff Present: Fire Chief Criss Brainard, Administrative Officer/Finance Officer Harris and Administrative Assistant Rians

Approval of Agenda: [By Board consensus, the Agenda was approved.](#)

The Agenda for the Regular Meeting of June 27, 2018 was posted at District Headquarters on Friday, June 22, 2018, at 5:00 pm.

Pledge of Allegiance: Director Ek led the Pledge of Allegiance.

Public Communications: Meg Jacobsen, Principal of Spring Valley Academy, accompanied by 6<sup>th</sup> grade teacher Ms. Hammes, read a letter thanking San Miguel Fire & Rescue for the ongoing partnership with their school. From teaching students first aid to responding to medical emergencies, she stated students and staff alike look forward to visits from San Miguel crews.

Kurt Fryling, current Association of San Miguel Firefighters and District constituent shared that the Association will be selecting a new President. He thanked the Board for their work and acknowledged a feeling of forward momentum in settling back into a stand-alone District.

**CLOSED SESSION**

President Raddatz adjourned the meeting to Closed Session at 5:40 pm.

1. Closed Session – Public Employment pursuant to Government Code Section 54957  
Position: Fire Chief
2. Closed Session – Conference With Labor Negotiator (Government Code §54957.6)  
Agency Negotiator: Joseph Sanchez  
Unrepresented Employee: Fire Chief

Reconvene to Open Session: President Raddatz reconvened the meeting to Open Session at 6:18 pm.

## ACTION AGENDA ITEMS

3. The Board of Directors may approve the revised Fire Chief Job Description.  
Upon a motion by Director Nelson, second by Director Rickards, and vote (unanimously in favor with Vacio absent), the Fire Chief Job Description was approved.
4. The Board of Directors may approve the Fire Chief employment agreement.  
Upon a motion by Director Rickards, second by Director McKenna, and vote (unanimously in favor with Vacio absent), the Fire Chief employment agreement was approved.
5. Approve Resolution 18-12 – A Resolution of the Board of Directors of The San Miguel Consolidated Fire Protection District to Authorize New Signers on District Bank Account.  
Upon a motion by Director Kiel, second by Director Ek, and vote (unanimously in favor with Vacio absent), Resolution 18-12 was approved.

Fire Chief Brainard announced that additional information will be forthcoming about a ceremony being held on July 12, 2018 to celebrate the District's 1-year anniversary, as well as 40+ employees completing their Probation, and the hire of 6 new Firefighter Paramedics. Dinner will be provided – the Board, District Personnel and their families, Reserve Firefighters, and CERT are all invited.

**Next Meeting: The next meeting of the Board of Directors will be a Regular Meeting on Wednesday, July 11, 2018, at 5:30 pm at District Headquarters.**

Director Raddatz adjourned the meeting at 6:29 pm.

Prepared and Submitted by:

*Shayna Rians*

Shayna Rians  
Administrative Assistant  
Board Recording Secretary