

**San Miguel Consolidated Fire Protection District  
Regular Meeting of the Board of Directors  
May 22, 2019**

***Minutes***

President Raddatz called the meeting to order at 5:30 pm.

Board Members Present: Directors Ek, Kiel, McKenna, Nelson, Raddatz and Rickards

Board Members Absent: Director Vacio

Staff Present: Fire Chief Brainard, Deputy Chief Marugg, Battalion Chief Floyd, Administrative Officer/Finance Officer Harris, and Administrative Assistant Rians

Approval of Agenda: Director Kiel requested items 6, 7, 8, and 9 be pulled for discussion.

[By Board Consensus, the agenda was approved.](#)

The Agenda for the Regular Meeting of May 22, 2019 was posted at District Headquarters on Friday, May 17, 2019, at 5:00 pm.

Pledge of Allegiance: Director McKenna led the Pledge of Allegiance.

Public Communications: Barry Willis introduced himself as a newly elected special districts commission board representative with San Diego LAFCO.

President Raddatz adjourned the meeting to Closed Session at 5:35 pm.

**CLOSED SESSION**

1. Closed Session – Conference with Legal Counsel – Potential Litigation  
(Subdivision (b) of Section 54956.9 of the Government Code)  
Number of cases: 1

Reconvene to Open Session: President Raddatz reconvened the meeting to Open Session at 6:21 pm and reported Directors McKenna and Nelson were recused from Closed Session due to potential conflict of interest. Additionally, the Board gave direction to Administrative Officer/Finance Officer Harris to establish an informational meeting regarding retiree benefits in August.

The Board of Directors took a short recess to view the new Pierce engines downstairs.

## **CONSENT AGENDA ITEMS**

Upon a motion by Director Kiel, second by Director Rickards, and vote (unanimously in favor with Vacio absent), the Consent Agenda was approved with items 6 through 9 being pulled for discussion.

2. Approve the Minutes: Regular Meeting of April 10, 2019  
Regular Meeting of April 24, 2019
3. Approve Board Member Stipend Payments.
4. Receive and File Quarterly Investment Report in Accordance with California Government Code.
5. Credit Card Expenditures Review – The Board of Directors will review credit card expenditures of the Fire Chief and Administrative Officer/Finance Officer.
6. Approve Resolution 19-6 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for Fire Suppression and Emergency Services (Crest Area) for Fiscal Year 2019/2020.

Director Kiel requested these items be pulled from the Consent Agenda because he does not wish to vote for them. There was discussion amongst the other Directors that tax increases are necessary to continue the level of service San Miguel provides, and that these taxes were voted on and imposed by the taxpayers, with all increases falling within the approved escalations.

Upon a motion by Director Nelson, second by Director Rickards, and vote (Ek, McKenna, Nelson, Raddatz and Rickards in favor, Kiel opposed, and Vacio absent), Resolution 19-6 was approved.

7. Approve Resolution 19-7 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for Fire Protection and Emergency Medical Services (Bostonia Area) for Fiscal Year 2019/2020.

Upon a motion by Director Rickards, second by Director McKenna, and vote (Ek, McKenna, Nelson, Raddatz and Rickards in favor, Kiel opposed, and Vacio absent), Resolution 19-7 was approved.

8. Approve Resolution 19-8 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for the Provision of Advanced Life Support (Paramedic/Firefighter – Crest and Bostonia Area) Engines for Fiscal Year 2019/2020.

Upon a motion by Director Ek, second by Director Nelson, and vote (Ek, McKenna, Nelson, Raddatz and Rickards in favor, Kiel opposed, and Vacio absent), Resolution 19-8 was approved.

9. Approve Resolution 19-9 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Tax for Fire Suppression, Protection and Emergency Medical Response Services (Proposition E - Crest and Bostonia Area) for Fiscal Year 2019/2020.

Upon a motion by Director Raddatz, second by Director Rickards, and vote (Ek, McKenna, Nelson, Raddatz and Rickards in favor, Kiel opposed, and Vacio absent), Resolution 19-9 was approved.

### **ACTION AGENDA ITEMS**

10. Fire Agencies Insurance Risk Authority (FAIRA) Board of Directors Election – The Board of Directors will cast a ballot for members of the Board of Directors of the Fire Agencies Insurance Risk Authority (FAIRA).

The FAIRA Board of Directors Election has seven openings and seven candidates.

Upon a motion by Director Rickards, second by Director Ek, and vote (unanimously in favor with Vacio absent), the recommendation to vote all seven candidates into the seven vacancies was approved.

### **INFORMATIONAL AGENDA ITEMS**

11. New Pierce Type 1 Engines – The Board of Directors will receive an overview of the procurement process of the new engines and will have an opportunity to view the engines. Chief Brainard shared that the new engines should be in-service before the end of June 2019 and thanked the Board for approving their purchase. He also thanked the apparatus committee for attending the inspections of the engines.

Due to the Board approving purchase and outfitting on the new engines, this will allow engines moving into reserve status to be fully equipped.

#### 12. Reports

- a. Committee Reports

Director McKenna shared that the Finance Committee will be meeting June 4, 2019 to review the preliminary budget. Director Kiel shared that Heartland Training Facility had the burn tower re-tiled and the project came out under budget. He also discussed firefighter recruitment and shared that he thinks expansion of our Explorer and Reserve programs could be beneficial. Director Rickards shared that his application for CSA 69 has been processed and he is now a voting member with his first meeting coming up on September 12, 2019.

- b. Directors' Reports

Director McKenna stopped by the San Miguel Firefighters Charitable Foundation Golf Tournament, and attended a retiree get-together, reporting a good turnout for both.

- c. Chief's Report / Monthly Activity Report

Chief Brainard shared that a Strategic Plan Committee has been formed with their first meeting(s) taking place June 24, 25 and 26 and that a consulting firm will be assisting.

The volunteers selected for Peer Support have been selected and have already began attending some training, with training being emphasized throughout the County so multiple agencies can utilize “mutual aid” if needed. The truck pre-construction team is leaving June 10 for the pre-con on the truck. The Local reported \$15,000 was raised from the golf tournament with 50% of proceeds going to Team Parker. Four new-hire Firefighter Paramedics start June 3 and will be attending a 2-week mini-academy, followed by 12 weeks focused on fireground skills and another 12 weeks focused on EMS skills, then finally acting as the 4<sup>th</sup> crew on the truck or an engine.

d. Association of San Miguel Firefighters Communications

None

e. Correspondence

Chief Brainard shared that Captain Tobin Riley received a commendation from a SDFD firefighter whose son had broken his arm at a lacrosse game. Captain Riley was there off-duty and rendered aid. Station 15 received praise from the Warren Walker Parents Foundation as they were able to purchase a new computer for their school from proceeds of a Firehouse Dinner being auctioned off. HCFA Dispatchers sent thanks for the meals San Miguel provided during Telecommunications Week. Rod Ballard was appreciative of condolences sent by San Miguel when we learned of his mother passing away. Station 14, 15, and B6 Lawler attended a Kiwanis dinner.

f. Action Plan Recap

Details regarding the informational meeting regarding retiree benefits will be forthcoming.

**Next Meeting** – Regular Meeting, Wednesday, June 12, 2019, 5:30 pm, District Headquarters.

President Raddatz adjourned the meeting at 7:05 pm.

Prepared and Submitted by:

*Shayna Rians*

Shayna Rians

Administrative Assistant

Board Recording Secretary