San Miguel Consolidated Fire Protection District Regular Meeting of the Board of Directors Wednesday, November 10, 2021, at 5:30 pm District Board Room - 2850 Via Orange Way (2nd Floor), Spring Valley, CA 91978

AGENDA

CALL TO ORDER

APPROVAL OF AGENDA

Agenda items shall be addressed in the published order unless a member of the Board or a member of the public requests a specific item be taken out of order and the Board agrees to do so.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

The public may bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to the Board and/or Fire Chief to determine if the item will be placed on a future Board agenda. Items from Board members or Staff may not be discussed by the Board, but, if appropriate, will be placed on a future Board agenda. To facilitate business proceedings, a three (3) minute period shall be allotted to each person addressing the Board. Any writings or documents provided to a majority of the members of the San Miguel Consolidated Fire Protection District regarding any item on this agenda will be made available for public inspection in the San Miguel Consolidated Fire Protection District Headquarters located at 2850 Via Orange Way, Spring Valley, California, during normal business hours.

Compliance with the Americans with Disabilities Act (US Code Title 42) – Assistance for Those with Disabilities: If you have a disability and need accommodation to participate in the meeting, please call (619-670-0500) or email (info@sanmiguelfire.org) and Recording Secretary Shayna Rians will make necessary arrangements.

CLOSED SESSION AGENDA ITEMS

- 1. Closed Session Conference with Legal Counsel Potential Litigation (Subdivision (b) of Government Code §54956.9) Number of Cases: 1
- Closed Session Conference with Labor Negotiator (Government Code §54957.6)

Agency Negotiator: Joseph Sanchez

Contract Title: Fire Chief

Closed Session - Conference with Labor Negotiator (Government Code §54957.6)

Agency Negotiators: Board of Directors

Unrepresented Employees: Human Resources Specialist (New Classification)

INFORMATIONAL AGENDA ITEMS

- 4. Directors Use of Personal Electronic Devices Attorney Joseph Sanchez will provide information regarding electronic devices and their susceptibility of public records requests.
- Quarterly Financial Update Administrative Officer/Finance Officer Harris will provide the 1st Quarter Financials to the Board of Directors

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ACTION AGENDA ITEMS

- 6. Prop E Citizen Oversight Committee Appointment The Board may discuss and take action on appointing committee members for the Prop E Citizen Oversight Committee.
- 7. Amendment to Fire Chief's Employment Agreement The Board of Directors may discuss and approve the amendments to the Fire Chief's Employment Agreement.
- 8. Human Resources Specialist (New Classification) The Board of Directors may discuss and approve the job classification and salary schedule for Human Resources Specialist.
- 9. Public Hearing Public Hearing #1 to Receive Public Comment on Proposed Fire Prevention Fee Schedule and Direct Staff to Publish the Ordinance and Have Second Public Hearing Put on the December Board Meeting's Agenda for Adoption of the Ordinance.
- 10. Clinical Learning Experience for Southwestern College Students The Board of Directors may discuss and take action on approving the Southwestern College Paramedic Preceptor Contract.
- 11. Clinical Learning Experience for EMSTA College Students The Board of Directors may discuss and take action on approving the EMSTA College Paramedic Preceptor Contract.
- 12. CSA 69 Dissolution into Lakeside Fire Protection District and Santee Fire Department The Board of Directors may discuss the dissolution of CSA 69 into Lakeside Fire Protection District and Santee Fire Department and take action in support of the dissolution.

CONSENT AGENDA ITEMS

13. Approve the Minutes: Regular Meeting of October 13, 2021 Special Meeting of October 27, 2021

- 14. Approve Board Member Stipend Payments.
- 15. Receive and File Quarterly Investment Report in Accordance with California Government Code.
- 16. Credit Card Expenditures Review The Board of Directors will review credit card expenditures of the Fire Chief and Administrative Officer/Finance Officer.
- 17. Review Quarterly Employee Reimbursement Report.
- 18. Approve Resolution 21-15 A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Designating Volunteer Workers as "Employees" for the Purpose of Workers' Compensation Coverage and Providing Workers' Compensation for Volunteer Workers.

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REPORTS

- 19. Committee Reports
- 20. Directors' Reports
- 21. Chief's Report
- 22. Association of San Miguel Chief Officers Communications
- 23. Association of San Miguel Firefighters Communications
- 24. Correspondence

CLOSED SESSION AGENDA ITEMS

25. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)

Agency Negotiators: Directors Ek, McKenna, Robles, & Attorney Joseph

Sanchez

Employee Organization: Chief Officer's Association of San Miguel

26. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)

Agency Negotiators: Directors Ek, McKenna, Robles & Attorney Joseph

Sanchez

Unrepresented Employees: Division Chief, Deputy Fire Marshal, Administrative

Officer/Finance Officer, Administrative Analyst, Human Resources Specialist (New Classification), Accounting Specialist, Administrative Assistant, Fire Inspector(s),

Logistics Officer

ACTION PLAN RECAP

NEXT MEETING – Regular Meeting, December 8, 2021, 5:30 pm, District Headquarters

ADJOURNMENT