

**San Miguel Consolidated Fire Protection District
Special Meeting of the Board of Directors
Wednesday, October 27, 2021, 8:00 am**

MINUTES

President McKenna called the meeting to order at 8:27 am.

BOARD MEMBERS PRESENT Directors Ek, McKenna, Muns, Nelson, Pierce, Raddatz and Robles

BOARD MEMBERS ABSENT None

STAFF PRESENT Fire Chief Brainard, Division Chiefs Browning and Lawler, Administrative Officer/Finance Officer Harris, and Accounting Specialist Fernandez

APPROVAL OF AGENDA

By Board Consensus, the agenda was approved.

The Agenda for the Special Meeting of October 27, 2021, was posted at District Headquarters on Friday, October 22, 2021, at 5:00 pm.

Division Chief Browning led the Pledge of Allegiance.

PUBLIC COMMENT

None

AGENDA ITEMS

1. Board Financial Workshop – The Board of Directors will conduct a workshop regarding financial matters of the District. No votes on individual items will be taken at this meeting. Direction may be given to staff and/or board committees. Any items identified by the Board during this meeting as needing action taken will be placed on a future agenda.

President McKenna began the workshop with a brief review of expectations and Brown Act rules. Chief Brainard welcomed the Board of Directors and thanked them all for being at the workshop.

NHA Advisors made a presentation on Unfunded Annual Liability (UAL) costs management strategies, including recession plan and reserve fund best practices. The Board gave direction to staff to move forward with a review of different strategies to control the pension liability.

The Board of Directors discussed in length financial triggers that warrant Board notification, the recession plan, policy development, and reserve fund levels. Staff was given direction to make changes to the fiscal planning policy of the Board of Directors and bring forward the changes for review and approval.

ACTION PLAN RECAP

To be emailed to all Board of Directors at a later date.

The next Board Meeting will be a Regular Meeting, November 10, 2021, 5:30 pm, District Headquarters

President McKenna adjourned the meeting at 4:14 pm.

Prepared and Submitted by:

Leah Harris

Board Recording Secretary