

**San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
Wednesday, May 10, 2023, 5:30 pm
Cuyamaca College - 900 Rancho San Diego Pkwy., El Cajon, CA 92019
Classrooms B-269 & B-271**

DRAFT MINUTES

President Robles called the meeting to order at 5:30 pm.

BOARD MEMBERS PRESENT Directors McKenna, Muns, Nelson, Pierce, Raddatz, and Robles

BOARD MEMBERS ABSENT Director Woodruff

STAFF PRESENT Fire Chief Brainard, Division Chiefs Browning and Lawler, Administrative Officer/Finance Officer (AO/FO) Harris, Deputy Fire Marshal Newman, and Executive Assistant/Board Clerk Rians

Director Raddatz led the Pledge of Allegiance.

APPROVAL OF AGENDA

By Board Consensus, the agenda was approved.

The Agenda for the Regular Meeting of May 10, 2023, was posted at District Headquarters on Friday, May 5, 2023, at 5:00 pm.

PUBLIC COMMENT

None

SPECIAL PRESENTATION

Division Chief Browning acknowledged Engineer Jeff Hofmann and Captain Brad Rodeheaver's years of service to the District and wished them well into retirement.

Newly promoted Engineers Delgadillo and Hurley and Captain Williams were pinned with their new badges.

The Board Meeting took an intermission from 5:43 – 6:00 pm.

INFORMATIONAL AGENDA ITEMS

Division Chief Lawler and the Academy Cadre presented to the Board regarding the Captain's Academy, which was attended by six San Miguel personnel and two from Bonita-Sunnyside Fire Protection District.

CONSENT AGENDA ITEMS

Upon a motion by Director Muns, second by Director Raddatz, and vote (unanimously in favor with Director Woodruff absent), the Consent Agenda was approved.

1. Approve the Minutes Regular Meeting of April 12, 2023

2. Approve Board Member Stipend Payments.
3. Approve Resolution 23-07 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Amending and Adopting Local Guidelines for Implementing the California Environmental Quality Act.

ACTION AGENDA ITEMS

4. Public Hearing (Second Reading) – Ordinance 2023-1 – An Ordinance of the Board of Directors of the San Miguel Consolidated Fire Protection District Levying Special Taxes Within San Miguel Consolidated Fire Protection District Community Facilities District No. 2022-1. After the Second Reading, the Board of Directors will consider Adopting Ordinance 2022-2.

Director Robles opened the public hearing at 5:40 pm. With no Directors wishing to hear the report or ask questions, no members of the public wishing to speak, and no voters registered within Community Facilities District 2022-1 Annexation 1, Director Robles closed the public hearing at 5:41 pm.

- 4.1 Second Reading of Ordinance 2023-1 – An Ordinance of the Board of Directors of the San Miguel Consolidated Fire Protection District Levying Special Taxes Within San Miguel Consolidated Fire Protection District Community Facilities District No. 2022-1 (Annexation No. 1).

Upon a motion by Director Nelson, second by Director McKenna, and vote (unanimously in favor with Director Woodruff absent), further reading of Ordinance 2023-1 was waived.

- 4.2 Adoption of Ordinance 2023-1, An Ordinance of the Board of Directors of the San Miguel Consolidated Fire Protection District Levying Special Taxes Within San Miguel Consolidated Fire Protection District Community Facilities District No. 2022-1 (Annexation No. 1).

Upon a motion by Director Raddatz, second by Director Pierce, and vote (unanimously in favor with Director Woodruff absent), Ordinance 2023-1 was adopted, with notice given to staff to publicly post as required by law.

5. Approve Resolution 23-08 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for Fire Suppression and Emergency Services (Crest Area) for Fiscal Year 2023/2024.

Upon a motion by Director Nelson, second by Director Muns, and vote (unanimously in favor with Director Woodruff absent), Resolution 23-08 was approved.

6. Approve Resolution 23-09 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for Fire Protection and Emergency Medical Services (Bostonia Area) for Fiscal Year 2023/2024.

Upon a motion by Director Muns, second by Director Nelson, and vote (unanimously in favor with Director Woodruff absent), Resolution 23-09 was approved.

7. Approve Resolution 23-10 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Benefit Tax for the Provision of Advanced Life Support (Paramedic/Firefighter – Crest and Bostonia Area) Engines for Fiscal Year 2023/2024.

Upon a motion by Director Nelson, second by Director Raddatz, and vote (unanimously in favor with Director Woodruff absent), Resolution 23-10 was approved.

8. Approve Resolution 23-11 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Ordering the Levy of the Special Tax for Fire Suppression, Protection and Emergency Medical Response Services (Proposition E - Crest and Bostonia Area) for Fiscal Year 2023/2024.

Upon a motion by Director Pierce, second by Director Muns, and vote (unanimously in favor with Director Woodruff absent), Resolution 23-11 was approved.

9. Refurbish San Miguel Fire & Rescue Headquarters – The Board of Directors may take action based on a recommendation for the refurbishment of headquarters located at 2850 Via Orange Way, Spring Valley, CA 91978.

Upon a motion by Director McKenna, second by Director Pierce, and vote (unanimously in favor with Director Woodruff absent), funds for a new front door at Headquarters were approved.

REPORTS

10. Committee Reports

Director Raddatz shared that the Finance Committee continues to meet and work on the financial policies and is making timely progress. Director Robles took the opportunity, while finance was being discussed, to announce the Board Finance Workshop date of June 28, 2023. By consensus, it will be held from 10 am to 2 pm with lunch provided.

Director Pierce shared that Heidi and Jay are doing a great job with Heartland Training Facility. They have been awarded multiple grants and recently received over \$12,000 worth of equipment donations. Heartland Training is working with San Diego Fire to offer free rescue courses to central zone personnel. Academy lengths have been reduced by one week, which is saving money and resources. The construction of a new burn building is underway. Heartland Training Facility will be expanding its footprint and taking over the adjacent animal shelter facility at no cost. Director Pierce attended the 35th Heartland Fire Academy demonstration.

Director Pierce also attended two meetings with the Government Affairs Ad Hoc: April 21 with Senator Brian Jones at Station 18 and April 24 with County Supervisor/Chairwoman Nora Vargas at Station 16. Homelessness, fentanyl, and ambulance offload times were conversation focal points. A meeting is being coordinated with Senator Steve Padilla over the summer.

11. Directors' Reports

Director Robles thanked everyone involved in moving the Board Meeting to Cuyamaca College.

Director Muns commended the work done on the Captain's Academy, noting it is innovative and a great step forward.

Director McKenna shared that she learned of Santee Lakeside Emergency Medical Service Authority (SLEMSA) and requested future discussion on improving service to San Miguel communities, with conversation including the possibility of adding BLS units in our service area.

Director Pierce attended the inaugural Spring Valley Day and shared it saw a great turnout with a lot of community involvement – nearly 2000 attendees and 120 vendors. San Miguel Truck 215 was a welcome addition with the American Flag hoisted. He also thanked Local 1434 thanks for attending and representing the District.

Director Nelson also attended the meeting with Senator Brian Jones and said it went well. He also echoed Director Pierce in regard to Spring Valley Day and said it was well run and well attended.

12. Chief's Report

Action Plan Recap from April 12, 2023, Board Meeting

- Second reading CFD Ordinance 2023-1 completed tonight
- No life-saving certification from the prior CPR call as the preliminary information was inaccurate, and no bystander CPR was provided

County Wildland Drill

- Chief Blunt, Captains Nava, and Riley key positions
- 900 firefighters received training

Board of Directors Action Item Voting Options in the Board Room

- Staff requests direction on the style of action item voting process
- Board Room refurbishment is at a point to consider options with new technology
Options
 - Roll call and read into the record
 - Virtual and completed via a monitor

LAFCO Special Districts Election Results

- Barry Willis, Regular Seat Incumbent (Alpine FPD)
- David Drake, Alternate Seat Incumbent (Rincon del Diablo MWD)

Significant Incidents

- April 12 – 2S/SF Structure Fire 1405 Monument Hill
- April 20 – N. Anza/Sumner 2nd alarm 3 fatalities
- May 6 – La Cresta Road Over the Side Rescue ejected driver – vehicle fire
- May 10 - 9200 Lavell St. Confined Space Rescue

13. Association of San Miguel Chief Officers Communications

Battalion Chief Quinlan discussed the Firefighter Paramedic test which resulted in 12 candidates entering the hiring selection process. A 1-week Reserve Firefighter Academy was put on by Captain Lundstrom. The second annual 1-day Captain's meeting also took place. Chief Quinlan also discussed the Wildland Drill and expressed gratitude to

suppression personnel for ensuring station coverage to allow for these training opportunities.

14. Association of San Miguel Firefighters Communications

Firefighter Paramedic Cameron Smith, the A-shift representative, spoke on behalf of Captain Hays and Local 1434. He shared that Hays has nearly completed his SWOT analysis. The Union met last Wednesday, discussed the analysis, and produced five major goals to improve upon.

Spring Valley Day was a tremendous success and a great event for the community.

The annual Golf Tournament is less than a week away – prizes include Padres tickets and a trip to Cancun, with all proceeds going to the Association.

15. Correspondence

None

CLOSED SESSION AGENDA ITEMS

President Robles adjourned the meeting to Closed Session at 6:55 pm.

16. Closed Session – Fire Chief's Performance Evaluation

President Robles reconvened the meeting to Open Session at 9:21 pm.

ACTION PLAN RECAP

- Staff to post Ordinance 2023-1
- Board Finance Workshop: June 28, 2023, 10 am - 2 pm (lunch provided)
- Discuss the possibility for BLS units in SMG
- Staff to continue researching voting options
- Add Negotiations to the next meeting in Closed Session for the Fire Chief

*The next Board Meeting will be a Regular Meeting on **June 14, 2023, at 5:30 pm**, at District Headquarters*

President Robles adjourned the meeting at 9:22 pm

Prepared and submitted by:

Shayna Rians

Board Clerk