

**San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
Wednesday, October 12, 2022, 5:30 pm**

MINUTES

President McKenna called the meeting to order at 5:32 pm.

BOARD MEMBERS PRESENT Directors McKenna, Nelson, Pierce, Raddatz (in-person)
Director Robles (teleconference, 5:43 pm)

BOARD MEMBERS ABSENT Directors Ek and Muns

STAFF PRESENT Fire Chief Brainard, Division Chief Browning, Administrative Officer/Finance Officer (AO/FO) Harris, and Administrative Assistant Rians

APPROVAL OF AGENDA

By Board Consensus, the agenda was approved.

The Agenda for the Regular Meeting of October 12, 2022, was posted at District Headquarters on Friday, October 7, 2022, at 5:00 pm.

Director Nelson led the Pledge of Allegiance.

PUBLIC COMMENT

None

SPECIAL PRESENTATION

Mark Baker (Director at Lakeside Fire) and Chief Butz (Fire Chief at Lakeside Fire) made a presentation regarding Educational Revenue Augmentation Fund (ERAF). The Fire Districts Association of California (FDAC) has formed a committee to review and look into re-establishing funding to fire agencies that were reallocated through ERAF.

CLOSED SESSION AGENDA ITEMS

President McKenna adjourned the meeting to Closed Session at 6:09 pm.

1. Closed Session – Conference with Legal Counsel – Existing Litigation
(Case Number: 37-2020-00033387-CU-OE-CTL)
(Government Code §54956.9 Subdivision (b)) – Number of Cases: 1

President McKenna reconvened the meeting to Open Session at 6:49 pm.

CONSENT AGENDA ITEMS

Upon a motion by Director Pierce, second by Director Nelson, and vote (unanimously in favor with Directors Ek and Muns absent), the Consent Agenda was approved.

2. Approve the Minutes - Regular Meeting of September 14, 2022
3. Approve Board Member Stipend Payments.

4. Approve Resolution 22-21 – Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Adopting a Conflict-of-Interest Code Pursuant to the Political Reform Act of 1974 and Rescinding All Previous Codes of the District.

ACTION AGENDA ITEMS

5. Public Hearing (Second Reading) – Ordinance 2022-1 – An Ordinance of the Board of Directors of the San Miguel Consolidated Fire Protection District Which Adopts the California Fire Code, 2022 Edition, and 2021 International Fire Code with Certain Amendments, Additions, and Deletions and Repealing Ordinance 2019-2. After the Second Reading, the Board of Directors will consider adopting Ordinance 2022-1.

President McKenna requested a motion to waive further reading, and introduce by title only, Ordinance 2022-1.

Upon a motion by Director Nelson, second by Director Raddatz, and vote (unanimously in favor with Directors Ek and Muns absent), waiving of further reading of Ordinance 2022-1 was approved.

President McKenna opened the Public Hearing at 6:51 pm. With no members of the public wishing to speak, President McKenna closed the Public Hearing at 6:52 pm.

Upon a motion by Director Pierce, second by Director Nelson, and vote (unanimously in favor with Directors Ek and Muns absent), the Second Reading of Ordinance 2022-1 was approved, with staff directed to post Ordinance 2022-1 as required by law.

6. Public Hearing (Second Reading) – Ordinance 2022-2 – An Ordinance of the Board of Directors of the San Miguel Consolidated Fire Protection District Levying Special Taxes Within San Miguel Consolidated Fire Protection District Community Facilities District No. 2022-1. After the Second Reading, the Board of Directors will consider Adopting Ordinance 2022-2.

President McKenna requested a motion to waive further reading, and introduce by title only, Ordinance 2022-2.

Upon a motion by Director Raddatz, second by Director Pierce, and vote (unanimously in favor with Directors Ek and Muns absent), waiving of further reading of Ordinance 2022-2 was approved.

President McKenna opened the Public Hearing at 6:53 pm. With no members of the public wishing to speak, President McKenna closed the Public Hearing at 6:54 pm.

Upon a motion by Director Raddatz, second by Director Pierce, and vote (unanimously in favor with Directors Ek and Muns absent), the Second Reading of Ordinance 2022-2 was approved, with staff directed to post Ordinance 2022-2 as required by law.

7. Resolution 22-22 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Identifying a Surplus Vehicle, Authorizing Its Liquidation.

Upon a motion by Director Nelson, second by Director Raddatz, and vote (unanimously in favor with Directors Ek and Muns absent), Resolution 22-22 was approved.

8. District Owned Property & Information Technology Policies – The Board of Directors may take action to adopt a Board Policy related to Directors’ use of District electronic equipment specific to District business.

Upon a motion by Director Raddatz, second by Director Nelson, and vote (unanimously in favor with Directors Ek and Muns absent), Board Policy relating to electronic equipment was tabled to the regular meeting of November 9, 2022.

REPORTS

9. Committee Reports

Director Nelson attended the Heartland Communications meeting and shared that the new Director was given direction to make a significant purchase of equipment.

Director Raddatz shared there is some news pertaining to CSA 69 and deferred the topic to Chief Brainard to share through his *Chief’s Report*.

Director McKenna shared that the Negotiations Committee has been meeting with all associations and Chief Brainard has set a date to meet with Unrepresented employees.

10. Directors’ Reports

Director Pierce shared that he attended the Open House at Station 14 on October 8, 2022. He thanked everyone for their support of the event and shared positive feedback from the community. Director Pierce also met with County Supervisor Nora Vargas as part of his involvement with the Spring Valley Community Planning Group and invited her to Stations 16 and 15/Headquarters with a date to be determined in December.

Director Robles attended the Open House at Station 14 and shared positive feedback from the community.

11. Chief’s Report

Chief Brainard echoed the positive feedback from Station 14’s Open House and shared that another Open House is being hosted at Station 22 on October 15, 2022.

Chief Brainard shared that the CSA 69 meeting was the first meeting of the new JPA formation between Santee and Lakeside, as the County has dissolved CSA 69. Two commissioners from each agency were sworn in. San Miguel will have a seat at the Board of Chiefs for operational issues, but no commission seat as the District has no financial risk.

Action Plan Recap from September 14, 2022, Board Meeting

- Staff to add adoption of Ordinance 2022-2 (Community Facilities District) for the October 12, 2022, Board Meeting.
 - Consent Agenda item #4
- Staff to schedule and publish the Second Reading of Ordinance 2022-1 (Fire Code Adoption) for the October 12, 2022, Board Meeting.
 - Action Agenda Item #5
- Chief Brainard to research any increase in calls related to diabetic patients and insulin shortage
 - Comparing FY20/21 to FY21/22 there was a slight decrease in diabetic calls
- Chief Brainard to invite Director Mark Baker from Lakeside Fire Protection District to present at the October 12, 2022, Regular Board Meeting regarding ERAF

- Special ERAF presentation at the October 12th meeting

Succession Planning Task Books – Staff and Association of San Miguel Firefighters Local 1434 will work on refining annualized task books for all ranks that provides consistent on-duty post promotion/probation training to coincide with step increases.

Consensus from the Board for Chief Brainard to work with Local 1434 on moving this item forward.

CARES Audit for the \$2.1M – The audit has been completed and the District is waiting for the report to be finalized.

San Diego Regional Fire Fighter Memorial – Engineer Matt Thompson has volunteered to provide an initial sketch of the Memorial.

First Responder Assessment/Treatment Fee

- San Miguel's annual Advanced Life Support (ALS) reimbursement from AMR is essentially based on the same items, both PE and NPE that would be used to justify establishing a First Responder Fee.
- The District could bill the delta between what is reimbursed from AMR (\$839K) and the balance that is not covered by the current reimbursement.
- Billing companies can set up billing for the Board approved amount but advise it is a source of significant complaints in every jurisdiction they represent.
- Once the delta can be confirmed, it will be presented under an informational item at a Board meeting.

Cell Tower – Station 18 notice to terminate by carrier – Revenue loss of \$22,000

Significant Incidents

- 1600 Ramona, broken and blowing gas line – 2½ hours to resolve
- Sept 15 - Jamacha and Fury – ½ acre vegetation fire
- Oct 8 - 8500 Lake Bluff – Structure Fire, 1 minor injury to occupant
- Oct 8 - Barcelona Ct – Structure Fire – ext fire spread to attic – Damage \$180,000

12. Association of San Miguel Chief Officers Communications

Battalion Chief Blunt noted that the negotiations process is going smoothly. He also discussed an OES heat wave pre-position strike team that facilitated a timely response to fire conditions and kept a potentially big incident manageable. He also noted four working structure fires in the past week.

13. Association of San Miguel Firefighters Communications

Captain Grogger shared there will be an Octoberstache event October 16 at Eastbound in Lakeside, with funds benefitting a police officer from El Cajon battling breast cancer. He also commented on the Local's participation in the Open Houses/Breakfasts. El Cajon firefighters reached out to Local 1434 seeking support for Measure P, which adds Fire resources for the City of El Cajon. Local 1434 is supporting those efforts. Captain Grogger also shared that a Critical Response Plan for San Miguel is in the works and will be beneficial to have in place in the event that our personnel experience a major injury or death.

14. Correspondence

None

CLOSED SESSION AGENDA ITEMS

President McKenna adjourned the meeting to Closed Session at 7:28 pm.

- 15. Closed Session – Conference with Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Directors Ek, McKenna, Robles, & Attorney Joseph Sanchez
Employee Organization: Association of San Miguel Firefighters IAFF Local 1434

- 16. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Directors Ek, McKenna, Robles, & Attorney Joseph Sanchez
Employee Organization: Chief Officer’s Association of San Miguel

- 17. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Directors Ek, McKenna, Robles, & Attorney Joseph Sanchez
Unrepresented Employees: Division Chief, Deputy Fire Marshal, Administrative Officer/Finance Officer, Administrative Analyst, Human Resources Specialist, Accounting Specialist, Administrative Assistant, Fire Inspector(s), Fire Services Officer

- 18. Closed Session – Conference with Legal Counsel – Potential Litigation (Government Code §54956.9 Subdivision (b)) – Number of Cases: 1

- 19. Closed Session – Fire Chief’s Performance Evaluation

President McKenna reconvened the meeting to Open Session at 8:28 pm.

ACTION PLAN RECAP

- Staff to post Ordinance 2022-1 and 2022-2 as required by law
- Chief Brainard to meet with Labor regarding Task Books

*The next Board Meeting will be a Regular Meeting, **November 9, 2022, 5:30 pm**, District Headquarters*

President McKenna adjourned the meeting at 8:29 pm.

Prepared and submitted by:
Shayna Rians
Board Recording Secretary