

**San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
Wednesday, January 12, 2022, 5:30 pm**

MINUTES

President McKenna called the tele/videoconference meeting to order at 5:30 pm.

BOARD MEMBERS PRESENT Directors Ek, McKenna, Muns, Nelson, Pierce, Raddatz and Robles

BOARD MEMBERS ABSENT None

STAFF PRESENT Fire Chief Brainard, Administrative Officer/Finance Officer Harris,
Deputy Fire Marshal Napier, and Administrative Assistant Rians

APPROVAL OF AGENDA

By Board Consensus, the agenda was approved.

The Agenda for the Regular Meeting of January 12, 2022, was posted at District Headquarters on Friday, January 7, 2022, at 5:00 pm.

Director Robles led the Pledge of Allegiance.

PUBLIC COMMENT

None

ACTION AGENDA ITEMS

1. Resolution 21-17 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Continuing Board of Directors Authority to Hold Virtual Meetings Pursuant to AB 361.
Upon a motion by Director Muns, second by Director Nelson, and vote (unanimously in favor), Resolution 21-17 was approved.

President McKenna adjourned the meeting to Closed Session at 5:34 pm.

CLOSED SESSION AGENDA ITEMS

2. Closed Session – Conference with Legal Counsel – Potential Litigation (Government Code §54956.9 Subdivision (b)) – Number of Cases: 3

President McKenna reconvened the meeting to Open Session at 6:39 pm.

CONSENT AGENDA ITEMS

Upon a motion by Director Raddatz, second by Director McKenna, and vote (unanimously in favor), the Consent Agenda was approved.

3. Approve the Minutes: Regular Meeting of December 8, 2021
4. Approve Board Member Stipend Payments.

ACTION AGENDA ITEMS

5. Community Facilities Districts – The Board will be presented an update relating to formation of community facilities districts and may receive and file updated Tax Rates based on Fiscal Impact Analysis and Direct Staff for continued movement through process.

Lutfi Kharuf from Best, Best & Krieger, and Sara Mares from NBS Consulting, discussed the CFD process moving forward. By Board Consensus, direction was given to NBS Consulting to look into an existing sand mining project for CFD annexation.

Upon a motion by Director McKenna, second by Director Raddatz, and vote (unanimously in favor), the updated proposed special tax rate was received and filed, and staff is directed to continue the process for implementing CFDs.

6. Prop E Citizen Oversight Committee Appointment – The Board may discuss and take action on appointing additional committee members for the Prop E Citizen Oversight Committee.

Joyce Peterson, who owns multiple rental properties in the Bostonia area, introduced herself to the Board, and expressed interest in joining the Prop E Oversight Committee.

Upon a motion by Director Nelson, second by Director Robles, and vote (unanimously in favor), Joyce Peterson was appointed as the fourth member to the oversight committee.

7. Board Committee Selections – The Board President will make the committee selections for calendar year 2022.

Upon a motion by Director Muns, second by Director Nelson, and vote (unanimously in favor), the Committee selections for calendar year 2022 were approved (**See ATTACHMENT A**).

8. COVID-19 Fiscal Relief for Special Districts – The Board of Directors will discuss and may take action on the allocation of funding received.

Upon a motion by Director Raddatz, second by Director Ek, and vote (unanimously in favor), COVID-19 Fiscal Relief Funds being placed into the contingency reserve fund was approved.

9. Request to Amend Minutes – The Board may consider amending Minutes of the November 10, 2021, meeting based upon a request by Mr. William Hoffman, a citizen from the District.

With no action taken by the Board of Directors, no amendments will be made to the minutes of the November 10, 2021, meeting.

INFORMATIONAL ITEM

10. Annual Report Presentation – Fire Chief Brainard will present the Annual Report to the Board of Directors.

Chief Brainard presented the Annual Report for Fiscal Year 2020/2021. A printed copy was provided to each Director, and a .pdf is available on the District website.

11. Divisional Boundaries with the 2020 Census Numbers – Fire Chief Brainard will update the Board of Directors on SB 594 and the requirements of the District.

Chief Brainard shared new boundaries may be needed based on 2020 census data within each Division. Director Pierce noted that Division 4 does not have a fire station within its current boundaries and requested Station 14 be included in Division 4, if possible. The Board of Directors gave consensus for Fire Chief Brainard to work with a consultant and determine the next steps needed to be in compliance with SB 594.

12. Cottonwood Sand Mining Project – Fire Chief Brainard will update the Board of Directors on the Cottonwood Sand Mining Project.

Fire Chief Brainard shared data regarding traffic accidents in the vicinity of the old Cottonwood Golf Course, which is currently in the approval process to be turned into a sand mine. Fire Chief Brainard will compose a letter stating his concerns as they relate to emergency responses in the area.

REPORTS

13. Committee Reports
None

14. Directors' Reports
Director McKenna thanked Local 1434 for hosting the holiday/retiree celebration.

15. Chief's Report

- Action Plan Recap from December 8, 2021, Board Meeting
 - Meetings were coordinated between Fire Prevention Services and residents Seeger and Trautman. Staff and Director McKenna met on site with Fire Prevention Services and resident Trautman.
 - Board Members were emailed regarding interest in Board Committees/Commissions.
 - Item 6 yielded one additional volunteer for the Prop E Oversight Committee for a total of 4
 - Proposition E Citizens' Oversight Committee Policy was amended.
- COVID – Delta and Omicron
 - Over the last 2 weeks the District has experienced a significant increase in positive COVID tests.
 - The peak was one week ago with 23 total employees off work due primarily to COVID (17) and the balance work comp (6). Today the District is at 16 total cases (COVID/Workers' Compensation).
 - Staffing Matrix during a declared emergency/pandemic was discussed.
 - Hospitals are experiencing significant increase in emergency department patients that is causing over 9% of ambulances to be delayed over 2 hours before going available.
- Significant Incidents
 - December 27 – Engine 16 after running 16 calls, ran on a family member and while they were at scene, they discovered that the children did not get any presents for Christmas and one of the children said, "and Santa didn't come either". E-16, Captain Jeff Shinn, Engineer Joe Bartucca and FF/PM Brad Hurley went to Target and purchased several hundred dollars' worth of toys and wrapping paper out of their own pockets. They wrapped the presents, returned to the residence, and made sure the children had a Christmas.
 - December 13 – Structure Fire 1732 Lani Dr room and contents.
 - January 2 – Structure Fire 10152 Diamond Head Ct heavily damaged the home.
 - January 3 – Structure Fire 1325 First St heavy fire damage to part of the home.
 - January 4 – Large vehicle truck fire 735 Sacramento fully involved.

- January 8 – Structure Fire 422 Grand Ave Structure Fire.
- SMG crews assisted in three multiple alarm fires in adjacent areas and was first to arrive on a plane crash w 4 fatalities in Lakeside (Bostonia).

16. Association of San Miguel Chief Officers Communications

Battalion Chief Quinlan shared that staffing levels continue to pose a challenge amid the COVID pandemic. The District is preparing for an Engineer's exam, which will be open to outside candidates. The Training Division is currently overseeing 20 probationary personnel. Battalion Chiefs volunteered to work down to Captain if needed with our recent staffing shortages due to COVID. Lastly, the Chief Officers Association thanked the Board for a cooperative and swift negotiations process.

17. Association of San Miguel Firefighters Communications

Captain Mike Hays echoed Chiefs Brainard and Quinlan regarding COVID among the San Miguel workforce. He also stated he has significantly more fire activity and responded to a plane crash and multiple structure fires in the past month. The holiday party hosted by Local 1434 was a success. More information will be forthcoming regarding the St. Patrick's Day Parade (March 12) and the annual Golf Tournament (sometime in April or May).

18. Correspondence

One letter received from Alpine Fire District Chief Boggeln thanking Captain Romenesko for assisting with their Engineer promotional process.

ACTION PLAN RECAP

- NBS Consulting to look into sand mine analysis for CFD annexation
- Chief Brainard to make contact with County of San Diego re: notification process for CFD-eligible projects
- Chief Brainard to work with consultant on Division Boundaries
- Public Hearing for Division Boundaries at the February 9, 2022, Board Meeting
- Chief Brainard to establish Prop E Citizens' Oversight Committee and begin orientation for committee members
- Chief Brainard to draft letter stating District concerns around emergency responses to Cottonwood sand mining location

*The next Board Meeting will be a Regular Meeting, **February 9, 2022, 5:30 pm**, District Headquarters*

President McKenna adjourned the meeting at 8:47 pm.

Prepared and submitted by:

Shayna Rians

Board Recording Secretary

ATTACHMENT A



**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT
 BOARD OF DIRECTORS**

2022 Officers and Commissions/Committees

President	Director McKenna
Vice President	Director Robles
Board Secretary	Director Nelson
Recording Secretary	District Administrative Staff

Commission/Committee	Primary	Alternate
Heartland Training Facility <i>Meets the 2nd Thursday of January, April, July & October – 1600 hrs 1301 N Marshall Ave, El Cajon, CA 92020</i>	Director Ek	Director Robles
Heartland Communications <i>Meets the 4th Thursday of January, April, July & October – 1600 hrs 8054 Allison Ave. La Mesa, CA 91942 (next door the Heartland La Mesa, Station 11)</i>	Director Muns	Director Nelson
CSDA, San Diego Chapter <i>Meets the 3rd Thursday of each quarter https://www.csda.net/about-csda/chapters-networks/chapter-san-diego</i>	Director Pierce	
CSA 69 <i>Meets the 2nd Thursday of February, May, September & November – 1600 hrs 12216 Lakeside Ave, Lakeside, CA 92040 (Lakeside Fire District HQ/Station 2)</i>	Director Raddatz	Director Muns
Finance	Directors Nelson, Raddatz & Robles	Director Pierce
Negotiations	Directors Ek, McKenna & Robles	
Board Policy Manual	Directors Raddatz & Robles	
Proposition E AdHoc	Directors McKenna & Muns	
FAIRA Representative	Chief Brainard	AO/FO Harris
PASIS Representative	AO/FO Harris	Chief Brainard

**San Miguel Consolidated Fire Protection District
Special Meeting of the Board of Directors
Wednesday, February 23, 2022, 5:30 pm**

MINUTES

President McKenna called the meeting to order at 5:30 pm.

BOARD MEMBERS PRESENT Directors Ek (Zoom), McKenna, Muns, Nelson, Pierce, Raddatz and Robles

BOARD MEMBERS ABSENT None

STAFF PRESENT Fire Chief Brainard, Division Chief Lawler, and Administrative Assistant Rians

APPROVAL OF AGENDA

By Board Consensus, the agenda was approved.

The Agenda for the Special Meeting of February 23, 2022, was posted at District Headquarters on Friday, February 18, 2022, at 5:00 pm.

Director Muns led the Pledge of Allegiance.

PUBLIC COMMENT

None

ACTION AGENDA ITEMS

1. Public Hearing – Public Hearing #1 to Receive Public Comments on Divisional Boundaries utilizing the 2020 Census Numbers as Required by SB 594.

Chief Brainard shared that re-drawing of the Division boundaries is necessary as 2020 Census data has become available. Since the boundaries were drawn from 2010 Census data (as that was what was available at the time in 2019), our current seven divisions exhibit a 20.66% deviation between the least populated and greatest populated divisions. The U.S. Supreme Court requires our divisions to be “Substantially equal in population,” being within a 10% or less deviation by their definition.

President McKenna opened the Public Hearing at 5:31 pm. With no public present or wishing to comment, the Public Hearing was closed at 5:31 pm.

Multiple Directors shared their thoughts on the different maps and how the allowable deviation may be adhered to after the next census if we go with a map that has very low deviation as of now.

Upon a motion by Director McKenna, second by Director Ek, and vote (Directors Ek, McKenna and Muns in favor, Directors Pierce, Nelson, Raddatz and Robles opposed), the Purple Map was not approved.

Upon a motion by Director Raddatz, second by Director Nelson, and vote (Directors Ek, Muns, Nelson, Pierce, Raddatz and Robles in favor, Director McKenna opposed), the Green Map was approved.

Staff is directed to schedule the 2nd Public Hearing for the next Board Meeting (Wednesday, March 9, 2022, at 5:30 pm).

2. Resolution 22-02 – The Board may Adopt a Resolution in Support of the County of San Diego’s Application for the Dissolution of County Service Area No. 69.

Chief Brainard discussed information related to the dissolution of CSA 69 and shared that none of San Miguel’s current property tax and special tax increments will be affected in the dissolution.

The City of Santee and Lakeside FPD plan to create a joint powers authority (“JPA”) to manage the provision of ALS transport service within CSA 69 in the same manner and scope as is currently provided. A Board of Chiefs style committee will be formed to monitor and address operational issues, which will include Chief Officers from the District.

CSA 69 reserves will cover any costs required to complete the reorganization, to the extent permitted by law. In addition, CSA 69 reserves will be used to pay County administrative costs needed to facilitate the reorganization for three years following the reorganization. All CSA 69 property tax increments, benefit fees, and remaining reserves will be provided to the City of Santee and Lakeside FPD for the sole purpose of providing ALS ambulance transport service.

Upon a motion by Director Raddatz, second by Director Muns, and vote (unanimously in favor), Resolution 22-02 was approved, as well as support for Chief Brainard to sign off on a letter from the three Chiefs associated with the CSA 69 service area.

ACTION PLAN RECAP

- Staff to publish Notice for Public Hearing #2 for the March 9th meeting (Green Map)
- Action item on next meeting’s agenda pertaining to Legal Counsel presence at all meetings (requested by Director Raddatz)
- Chief Brainard to bring forward CSA 69 Ambulance Response Data at a future meeting (requested by Director Muns)

President McKenna called a recess beginning at 6:14 pm and reconvening at 6:24 pm

The next Board Meeting will be a Regular Meeting, March 9, 2022, 5:30 pm, District Headquarters

President McKenna adjourned the meeting at 6:29 pm.

Prepared and submitted by:
Shayna Rians
Board Recording Secretary